

## Chapter NR 51

### ADMINISTRATION OF STEWARDSHIP GRANTS

**Subchapter I — General Provisions**

- NR 51.001 Purpose.
- NR 51.002 Definitions.
- NR 51.003 Variances.
- NR 51.004 Grants to conservation organizations.
- NR 51.005 General requirements for all grants.
- NR 51.006 Requirements for land acquisition projects.
- NR 51.007 Property uses inconsistent with the stewardship program.

**Subchapter II — Nonprofit Conservation Organizations**

- NR 51.01 Purpose.
- NR 51.02 Applicability.
- NR 51.03 General provisions.
- NR 51.04 Application procedures and organization eligibility for grant assistance.
- NR 51.05 Eligible and ineligible acquisition projects.
- NR 51.06 Acquisition priorities.
- NR 51.07 Grant contracts for acquisition projects.
- NR 51.08 Grant payments for acquisition projects.
- NR 51.09 Eligible costs and grant payments for development and habitat restoration projects.

**Subchapter III — Natural Areas Grants**

- NR 51.20 Purpose.
- NR 51.21 Applicability.
- NR 51.22 Definitions.
- NR 51.23 Eligible applicants.
- NR 51.24 Grant conditions.
- NR 51.25 Application procedure.
- NR 51.26 Approval of projects.
- NR 51.27 Approval of parcels.

**Subchapter IV — Bluff Protection**

- NR 51.30 Purpose.
- NR 51.31 Applicability.
- NR 51.32 Definitions.
- NR 51.33 Priorities.
- NR 51.34 Factors to consider.

**Subchapter V — Habitat Areas**

- NR 51.40 Purpose.
- NR 51.41 Applicability.
- NR 51.42 Definitions.
- NR 51.43 Designation of habitat areas.
- NR 51.45 Grants for property acquisition.
- NR 51.46 Habitat restoration grants.

**Subchapter VI — Wild Lakes**

- NR 51.50 Purpose.
- NR 51.51 Applicability.
- NR 51.52 Definitions.
- NR 51.53 Priority wild lake identification.
- NR 51.54 Grants for wild lakes.

**Subchapter VII — Stream Bank Protection**

- NR 51.60 Purpose.
- NR 51.61 Applicability.
- NR 51.62 Definitions.
- NR 51.63 Priority stream identification.
- NR 51.64 Management plans.
- NR 51.65 Land management conditions.
- NR 51.66 Grants to nonprofit conservation organizations.

**Subchapter VIII — State Trails**

- NR 51.70 Purpose.
- NR 51.71 Applicability.
- NR 51.72 Definitions.
- NR 51.73 Designation.
- NR 51.74 Grants for state trails.
- NR 51.75 Grant contracts or grant agreements.

**Subchapter IX — Grants for State Property Development**

- NR 51.80 Purpose.
- NR 51.81 Applicability and definitions.
- NR 51.82 Allocation of funds.
- NR 51.83 Eligible projects.
- NR 51.84 Priorities.
- NR 51.85 Application and grant award procedures.

**Subchapter X — Baraboo Hills**

- NR 51.880 Purpose.
- NR 51.881 Applicability.
- NR 51.882 Definitions.

- NR 51.883 Application and grant award procedures.
- NR 51.884 General provisions.
- NR 51.885 Priorities.

**Subchapter XI — Governmental Units**

- NR 51.901 Purpose.
- NR 51.902 Applicability.
- NR 51.903 Definitions.
- NR 51.904 General provisions.
- NR 51.905 General priorities.
- NR 51.906 Application and grant award procedures.
- NR 51.907 Grant awards.
- NR 51.908 Grant payments.

**Subchapter XII — Aids for the Acquisition and Development of Local Parks**

- NR 51.910 Purpose.
- NR 51.911 Applicability.
- NR 51.912 Definitions.
- NR 51.913 Allocation of funds.
- NR 51.914 General provisions.
- NR 51.915 Eligible development projects.
- NR 51.916 Eligible land acquisition projects.
- NR 51.917 Ineligible projects.
- NR 51.918 Priorities.

**Subchapter XIII — Urban Green Space**

- NR 51.920 Purpose.
- NR 51.921 Applicability.
- NR 51.922 Definitions.
- NR 51.923 Allocation of funds.
- NR 51.924 General provisions.
- NR 51.925 Eligible projects.
- NR 51.926 Priorities.
- NR 51.927 Community garden project priorities.

**Subchapter XIV — Urban Rivers Grant Program**

- NR 51.930 Purpose.
- NR 51.931 Applicability.
- NR 51.932 Definitions.
- NR 51.933 Allocation of funds and grant awards.
- NR 51.934 General provisions.
- NR 51.935 Priorities.

**Subchapter XV — Acquisition of Development Rights**

- NR 51.940 Purpose.
- NR 51.941 Applicability.
- NR 51.942 Definitions.
- NR 51.943 Grant awards.
- NR 51.944 General provisions.
- NR 51.945 Priorities.
- NR 51.946 Factors that shall be considered in project selection.

**Subchapter XVI — Grants from the Heritage Fund**

- NR 51.950 Purpose.
- NR 51.951 Applicability.
- NR 51.952 Eligible and ineligible projects.
- NR 51.953 Priorities.
- NR 51.954 Application, local match, and grant award procedures.
- NR 51.955 Records Retention.

**Subchapter XVII — County Forest Grants**

- NR 51.960 Purpose and applicability.
- NR 51.961 Definitions.
- NR 51.962 Eligible applicants, eligible and ineligible projects, and matching funds.
- NR 51.963 Memorandum of agreement.
- NR 51.964 Program criteria, application ranking, and funding availability.
- NR 51.965 Eligible and ineligible costs.
- NR 51.966 Application content and application deadline.
- NR 51.967 Application reviews, appraisals, legislative review, and calculating grant award.
- NR 51.968 Grant contract, contract conditions, contract violations, and project signage.
- NR 51.969 Grant payments.

**Subchapter XVIII — Grants to Counties Assisting the Department**

- NR 51.970 Purpose and applicability.
- NR 51.971 Definitions.
- NR 51.972 Eligible grantees.
- NR 51.973 Eligible and ineligible projects.
- NR 51.974 Eligible and ineligible costs.
- NR 51.975 Project data and matching funds.
- NR 51.976 Grant contract and contract violations.

NR 51.977 Grant payments.

**Subchapter XIX — Grants for Recreational Boating Aids**

NR 51.980 Purpose.

NR 51.981 Applicability.

NR 51.982 Definitions.

NR 51.983

NR 51.984

NR 51.985

NR 51.986

NR 51.987

Eligible applicants.

Eligible and ineligible projects.

General provisions.

Grant application content and matching funds.

Grant awards.

**Subchapter I — General Provisions**

**NR 51.001 Purpose.** The purpose of this chapter is to implement and administer the stewardship program.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90.

**NR 51.002 Definitions.** In this chapter:

(1) “Acquisition cost” means the fair market value of the property as determined by department appraisal guidelines, except as provided in s. 23.0917 (7) (b) to (d), Stats., and reasonable costs related to the purchase of the property. These costs are limited to the cost of appraisals, land surveys, relocation payments, title evidence, recording fees, initial posting of signage consistent with s. 23.09165 (3), Stats., with cost share not to exceed \$1,000, attorney fees for department required reviews with cost share not to exceed \$1,000, historical, cultural, and environmental analyses required by the department completed through contract by professional consultants. “Acquisition cost” does not include environmental clean-up costs, brokerage fees paid by the buyer, and real estate transfer taxes.

(2) “Acquisition project” means one or more parcels of land that are contiguous or in close proximity which include features or outdoor recreational opportunities that are eligible for grants in this chapter.

(2m) “Assignment” means the transfer of all rights and interests in property, and all obligations under a stewardship grant contract to another nonprofit conservation organization or governmental unit eligible for a grant under this chapter, or an agency of this state or of the U.S. government.

(3) “Baseline document” means an inventory of the features of a property including reports, maps, photographs and other materials that provides an accurate representation of the property at the time an easement funded with a stewardship grant is executed. The baseline document is intended to serve as an objective information baseline for monitoring compliance with the terms of the easement.

**Note:** For information on creating a baseline document, contact Gathering Waters Conservancy, a nonprofit conservation organization that provides technical assistance on easements, 211 S. Paterson St., Suite 180, Madison, WI 53703, or the DNR Bureau of Community Financial Assistance, P.O. Box 7921, Madison, WI 53707.

(3m) “Comprehensive outdoor recreation plan” or “CORP” means the document prepared and adopted by governmental units that summarize planning efforts for recreation, open space preservation, and resource protection. A “CORP” may include goals for acquisition, preservation, and development as well as specific park plans, facility plans, funding requests, and implementation plans for development projects.

**Note:** These plans typically cover 5 years.

(4) “Conservation organization” means a nonprofit corporation formed under ch. 181, Stats., that meets all of the following conditions:

(a) One of the purposes of the organization is to protect, enhance, or restore the state’s natural resources for the benefit of the general public.

(b) The organization is not a nonprofit organization as that term is defined in s. 23.197 (4) (a) 1., Stats.

(5) “Cooperative agreement” means an agreement between a conservation organization and nonprofit organization under s. 23.197 (4) (b), Stats., setting forth the obligations of each.

(5m) “Current owner”, for the purposes of s. 23.0917 (7) (b) to (d), Stats., means the owner who sells the property to the sponsor.

(5r) “Dedicated match” means sponsor match that is dedicated or restricted by the donor or funding source to be used exclusively for a particular parcel.

(6) “Department” means the department of natural resources.

(6d) “Department appraisal guidelines” means the department procedures by which contracted appraisers are required to assess the fair market value of a property where the title is to be acquired in fee simple or easement with funds under this chapter.

**Note:** A copy of the department appraisal guidelines are available from the DNR, Bureau of Community Financial Assistance, Box 7921, Madison, WI 53707.

(7) “Development project” means the construction, renovation, or modification of structures, utilities, facilities, landscaping, or restoration or enhancement of natural communities and other department-approved improvements for the purposes of nature-based outdoor recreation.

(7d) “Development rights” means the rights of a landowner to develop their property as allowed under state and local laws and ordinances.

(8) “Easement” means a conservation easement as defined in s. 700.40 (1) (a), Stats.

(8m) “Fair market value” means the dollar value assigned to a property by a department-approved appraisal conducted in accordance with department appraisal guidelines for grants issued under this chapter.

(9) “Fiscal year” means the period beginning on July 1 of one year and ending on June 30 of the following calendar year.

(10) “Fringe benefits” means an employer’s costs for an employee’s social security, life and health insurance, unemployment insurance, worker’s compensation insurance, retirement and authorized absences such as annual, sick, court or military leave. These costs must be equitably distributed to all employee labor activities.

(11) “Governmental unit” means a town, village, city, county, tribe, or the Kickapoo reserve management board.

(12) “Grant agreement” means an unrecorded contract between a sponsor and the department setting forth the obligations of each.

(13) “Grant contract” means a recorded contract between a sponsor and the department setting forth the obligations of each party.

(13m) “Habitat area” or “HA” means a project that addresses the important habitat needs of wildlife in the state as specified in s. NR 51.45 (1) (a).

(14) “Habitat restoration project” means the implementation of a specific activity or set of activities to restore or enhance wildlife or fish habitat, natural communities or shorelines.

(15) “Indirect costs” are those ordinary operating expenses of the sponsor not directly related to a specific stewardship project.

**Note:** Indirect costs are generally administrative in nature, and are typically incurred for multiple purposes. Examples of indirect costs include, but are not limited to, utilities, administrative salaries, postage and other expenses that are not supported by time reports or other documentation that identifies the expenditure as directly assignable to a stewardship project.

(16) “IRS” means the United States internal revenue service.

(17) “Land management plan” means a plan approved by the department detailing how property acquired by a nonprofit conservation organization or a conservation organization with grants under this chapter shall be managed, maintained, and used by the public.

(17d) “Land management practice” means a practice, technique or measure approved by the department that is determined

to be an effective, practicable means of protecting, restoring or enhancing wildlife or fish habitat.

**(17m)** “Landowner” means any individual, partnership, corporation, city, village, town, county, tribe, nonprofit organization, taxing authority or other person holding title to the land by title in fee simple.

**(18)** “Middle kettle moraine” means a corridor of land in southeastern Wisconsin between the northern and southern units of the Kettle Moraine state forest that is within the kettle interlobate moraine physiographic or geologic region. This corridor includes a northeast-to-southwest diagonal set of linear features composed of sand and gravel from 2 glacial lobes. It is characterized by distinctive glacially-formed features including kettle holes, kames, eskers, crevasse fills and glacial spillways. The corridor includes natural areas, wildlife habitat, aquatic systems, environmental corridors, outdoor recreation areas and connecting trails.

**Note:** Information pertaining to the location of the kettle interlobate moraine physiographic region may be found in A Regional Natural Areas and Critical Species Habitat Protection and Management Plan for Southeastern Wisconsin, page 84, by the Southeastern Wisconsin Regional Planning Commission, or The Quaternary Geology of Ozaukee and Washington Counties, Wisconsin, Bulletin 19, pages 17–18 by the Wisconsin Geological and Natural History Survey. These publications are available from the Southeastern Wisconsin Regional Planning Commission, W239 N1812 Rockwood Drive, Box 1607, Waukesha, Wisconsin 53187.

**(19)** “Nature-based outdoor recreation” means activities where the primary focus or purpose is the appreciation or enjoyment of nature. These activities may include but are not limited to hiking, bicycling, wildlife or nature observation, camping, nature study, fishing, hunting, trapping, public shooting range, boating, picnicking, cross-country skiing, canoeing, and multi-use trail activities. Eligible support facilities for these activities may include but are not limited to access roads, parking areas, utility and sanitation systems, sanitary and shelter building, signs, interpretive items, and other features that enhance nature-based outdoor recreation or improved disabled accessibility. Playgrounds and playground facilities that supplement the appreciation of nature, occupy a minor portion of the grant property, and do not distract from the primary purpose of the grant project may be considered an eligible support facility. Ineligible activities include but are not limited to sports that require extensively developed open space such as dedicated sports fields, swimming pools and tennis courts.

**(20)** “Natural heritage inventory database” means a database containing the location and biological status of each natural community and rare species that has been inventoried and evaluated by the natural heritage inventory program.

**(21)** “Nonprofit conservation organization” has the meaning in s. 23.0955 (1), Stats., and whose bylaws, charter or incorporation papers reflect as a purpose of the organization the acquisition of property for conservation purposes.

**(22)** “Nonprofit organization” has the meaning in s. 23.197 (4) (a) 1., Stats.

**(23)** “Parcel” means a tract of land which is being conveyed by one deed.

**(24)** “Project period” means the length of time specified in a grant agreement or grant contract during which all work shall be accomplished in order to be eligible for reimbursement.

**(25)** “Property” means land or rights in land.

**(26)** “Region” means one of the 5 department administrative areas within the state.

**Note:** The addresses of each of the region offices are as follows:

Southeast Region, 2300 N. Dr. Martin Luther King, Jr. Dr., Milwaukee, WI 53212  
South Central Region, 3911 Fish Hatchery Rd., Fitchburg, WI 53711  
West Central Region, 1300 W. Clairemont Ave., Eau Claire, WI 54702  
Northeast Region, 2984 Shawano Ave., Green Bay, WI 54307  
Northern Region, 810 W. Maple St., Spooner, WI 54801  
Northern Region, 107 Sutliff Ave., Rhinelander, WI 54501

**(26e)** “Residual value” means any fair market value from an approved property donation that is not utilized as sponsor match

in a grant application that may be used for sponsor match in subsequent grant applications.

**(26m)** “Reversionary interest” means the right of the department to assume ownership of a property acquired with a grant under this chapter as specified in the grant contract, and under s. 23.096 (5), Stats.

**(26s)** “SCORP” means the statewide comprehensive outdoor recreation plan prepared by the department.

**Note:** A copy of the SCORP is available from the DNR, Bureau of Community Financial Assistance, Box 7921, Madison, WI 53707.

**(27)** “Sponsor” means the city, village, town, tribe, county, nonprofit conservation organization, conservation organization, lake sanitary district as defined in s. 30.50 (4q), Stats., public inland lake protection and rehabilitation district, or Kickapoo reserve management board that is applying for or has received a grant under this chapter.

**(28)** “Sponsor match” means that portion of the acquisition or development cost which is not funded by the state. Eligible sources of sponsor match may include cash from the sponsor; funds generated by local or federal governments; grants or contributions from foundations, businesses, private individuals or nonprofit organizations; property contributions from a third party if the contribution is made within 3 years of the acquisition of the property, and is considered by the department to be eligible for a stewardship grant from the same program as the property being purchased, and was not originally purchased in whole or in part with state funds; property acquired by the sponsor within 3 years of the acquisition if the property was not purchased with state funds; and property value donated by the property owner.

**(29)** “Stewardship” or “stewardship program” means the conservation, property acquisition and outdoor recreation programs specified in ss. 23.09 (2) (d), (2dm), (2p), (2q), (2r), (19), (20) and (20m), 23.0915, 23.0917, 23.092, 23.094, 23.096, 23.098, 23.17, 23.175, 23.197, 23.198, 23.27 (4), (5) and (6), 23.293 (4) and (5), 30.24 and 30.277, Stats.

**(29m)** “Stewardship advisory council” means a group appointed by the department secretary to advise the department on stewardship matters. The council shall consist of users of the stewardship grant program and other citizens.

**(30)** “Stewardship grant” means a grant awarded to a sponsor under this chapter.

**(31)** “Sustainable technology” means technologies that reduce the dependence on fossil fuels and conserve water.

**(32)** “Tribe” means a federally recognized tribe or band of tribe in this state.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. (1), renum. (2) to (9) and (11) to (15) to be (6), (9), (13), (16), (17), (20), (21), (23), (25) and (27) to (30) and am. (13), (17), (25), (27), (29) and (30), cr. (2) to (5m), (7), (8), (10) to (12), (14), (15), (18), (19), (22), (24) and (26), eff. 9-1-00; CR 00-135: am. (1), renum. (2) to (9) and (11) to (15) to be (6), (9), (13), (16), (17), (20), (21), (23), (25) and (27) to (30) and am. (13), (17), (25), (27), (29) and (30), cr. (2) to (5m), (7), (8), (10) to (12), (14), (15), (18), (19), (22), (24) and (26), Register July 2001, No. 547 eff. 8-1-01; correction in (5m) made under s. 13.93 (2m) (b) 7., Stats., Register April 2005 No. 592; CR 10-127: am. (1), (3), (4) (a), (7), (9), (11), (13), (17), (19), (24), (27), (28), (30), cr. (2m), (3m), (5r), (6d), (7d), (8m), (13m), (26e), (26m), (26s), (29m), (31), (32), (17d), (17m) renum. from 51.42 (4), (5) and am. Register February 2012 No. 674, eff. 3-1-12; CR 13-022: am. (1) Register March 2014 No. 699, eff. 4-1-14.

**NR 51.003 Variances.** The department may approve in writing a variance from a requirement of this chapter if the department determines that a variance is essential to effect necessary grant actions or program objectives and where special circumstances make a variance in the best interest of the stewardship program. Before approving a variance, the department shall take into account factors such as good cause, circumstances beyond the control of the sponsor, financial hardship and landowner demands. The department may seek the advice of the stewardship advisory council before issuing a variance. The department may not grant variances from statutory requirements.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. eff. 9-1-00; CR 00-135: am. Reg-



ister July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

#### **NR 51.004 Grants to conservation organizations.**

(1) Under s. 23.197 (4), Stats., the department may award one stewardship grant per group to conservation organizations that have entered into a cooperative agreement with a nonprofit organization to apply for the grant. The cooperative agreement shall be on a form approved by the department.

(2) Stewardship grants to conservation organizations shall be for up to 50 percent of eligible project costs. A grant shall be at least \$2,500 and may not exceed \$20,000, which may be paid in multiple installments during the duration of the stewardship program under s. 23.197 (4), Stats.

(3) The stewardship grant may be used for habitat restoration projects under s. NR 51.46 or for property acquisition for the purposes described in s. NR 51.05, except that conservation organizations may not receive grants for the Baraboo hills under subch. X or bluff protection under subch. IV.

(4) A conservation organization and nonprofit organization that enter into a cooperative agreement to apply for a stewardship grant shall also enter into a grant contract with the department if a grant is awarded. The grant contract shall contain restrictions and conditions on the use of stewardship grant funds and on any property acquired with those funds.

(5) Title to property acquired with a stewardship grant awarded to a conservation organization shall vest in the nonprofit organization. If the nonprofit organization or conservation organization violates any essential provision of the grant contract, as described in s. NR 51.07 (3), title to the land shall vest in the state.

(6) Conservation organizations applying for grants for property acquisition shall meet all the requirements of this chapter. The department shall evaluate the property according to the eligibility criteria and priorities in ss. NR 51.05 and 51.06.

(7) The department shall evaluate applications for grants for habitat restoration projects according to the standards in s. NR 51.46.

(8) The department may delegate to a nonprofit organization receiving the grant under s. 23.0956, Stats., administration of stewardship grants to conservation organizations, as set forth in s. 23.197 (4), Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (6) Register February 2012 No. 674, eff. 3-1-12.

#### **NR 51.005 General requirements for all grants.**

(1) The sponsor shall remit to the department that percentage of all revenues from the sale of any structures, improvements, or personal property that were included in the appraisal and subsequent acquisition cost equal to the percentage of cost-sharing received under this chapter.

(2) Income accruing to property receiving a grant under this chapter shall be used to further the objectives of the project as stated in the grant contract unless the department authorizes the income to be used to further the objectives of another stewardship project or the property is entered into the county forest law program under s. 28.11, Stats. If the property is entered into the county forest law program, income derived from the property shall be distributed according to s. 28.11, Stats.

(3) The sponsor may charge reasonable entrance, service or user's fees to defray operation and maintenance costs. Such costs shall be approved by the department. Fees for hunting permits shall be consistent with s. 23.09165 (3) (h), Stats. This subsection shall not apply to subchapter XVII.

(4) Sponsors shall comply with applicable state and federal regulations including bidding and awarding contracts, land acquisition, relocation, wage and labor rates, general and special zoning, land use permit requirements, access for persons with disabilities,

flood disaster protection, environmental quality, and historical and archaeological preservation.

(5) A sponsor shall agree to comply with program requirements under this chapter for a property purchased or developed with a stewardship grant in perpetuity. Unless otherwise noted in the grant agreement or contract, a sponsor shall be responsible for operation and maintenance of any property or facility for which stewardship funds have been issued.

(6) Property transactions shall be subject to ss. 32.19 to 32.27, Stats., and relocation assistance shall be subject to ch. Adm 92.

**Note:** The following information is from ch. Adm 92. Under s. Adm 92.01 (14), "an owner occupant who voluntarily sells a property to a displacing agency not vested with eminent domain power" is not a displaced person and is not entitled to relocation assistance. Tenants who occupy a property are entitled to relocation assistance even if the owner is voluntarily selling the property. Under s. Adm 92.01 (14) (b) 4., a "tenant-occupant of a dwelling who has been promptly notified that he or she will not be displaced by the project" but who can remain permanently on the property subject to normal rental conditions and provisions may not be a displaced person who qualifies for relocation assistance so long as they are not required by the sponsor to move. Under s. Adm 92.01 (33), relocation assistance shall apply to all stewardship grants where the total of stewardship grants and all other public financial assistance or direct government acquisition costs in a project are at least \$25,000 for a project with total costs of less than \$50,000; or at least 50 percent in a project having total costs of \$50,000 or more.

(7) Sponsors may not discriminate against any person in the use and enjoyment of the property on the basis of age, race, creed, color, handicap, marital status, conviction record, arrest record, gender, national origin, ancestry, sexual orientation or military status.

(8) Negotiations between the sponsor and landowner shall be conducted on a willing seller – willing buyer basis. The department may require the sponsor to inform the landowner in writing that the sponsor may apply for a stewardship grant.

(9) The department shall have access to land acquired or developed with a stewardship grant in order to monitor compliance with the grant contract or carry out any management activity necessary to ensure the public's rights and safety. The department may require project sponsors to conduct self-inspections of these properties and periodically submit reports to the department.

(10) With prior written approval of the department, the sponsor may transfer the property acquired under this chapter to a third party that is not a creditor of the organization and that is eligible to receive a grant under this chapter, or is an agency of the state of Wisconsin or U.S. government. Department approval of the transfer is not valid until the assignment is signed by the department and recorded in the appropriate county register of deeds office. Except as provided in s. NR 51.968 (2) (b), transfers of property shall include all of the following conditions:

(a) All conditions and restrictions, including public uses, imposed by the grant contract and land management plan shall run with the property.

(b) Any subsequent owners shall execute an assignment that states that the new owners have received and reviewed the grant contract and land management plan and shall abide by their provisions.

(c) Stewardship property transferred to a governmental unit or another eligible sponsor shall comply with s. 23.0917 (8) (c), Stats.

(11) The department may choose to accept a transfer of property acquired under this chapter.

(12) If required by s. 23.0917 (6m) (c), Stats., grants awarded under this chapter shall be reviewed by the joint committee on finance of the state legislature.

(12m) The department shall report to the natural resources board on all grant applications that require review by the joint committee on finance of the state legislature as required by s. 23.0917 (6m) (c), Stats.

(13) A sponsor that violates the terms of the grant contract may not be eligible to apply for future grants under this chapter

until the department determines that the violation is corrected and that the sponsor is once again operating in accordance with the terms of the grant contract.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12; correction in (6) made under s. 13.92 (4) (b) 7., Stats.

**NR 51.006 Requirements for land acquisition projects.** (1) **GRANT COST SHARE.** Except for grants issued under ss. 23.0917 (4m) (i) and (j), and 23.096 (2m), Stats., the department shall award grants for up to 50 percent of the acquisition cost. The remainder of the acquisition cost shall come from sponsor match. The sponsor shall indicate all known sources of sponsor match when the grant application is submitted to the department, and dedicated match shall be specifically identified.

(2) **ACQUISITION COST CALCULATION.** The acquisition cost of donated and acquired property is either the fair market value and other costs approved by the department according to s. NR 51.002 (1), or may be the owner's purchase price plus the annual adjustment increase, as specified in s. 23.0917 (7) (b), (c), or (d), Stats., when the seller has owned the property for less than three years.

**Note:** A copy of department appraisal guidelines are available from the DNR, Bureau of Community Financial Assistance, Box 7921, Madison, WI 53707.

(3) **PROPERTY USED AS A PORTION OF SPONSOR MATCH.** (a) With approval of the department, the sponsor may use up to 50 percent of the fair market value of a donated property or of a property purchased with other than state funds as all or part of sponsor match, but only to the extent that stewardship grant assistance is needed to acquire the subject parcel, and if the donated property is acquired by the sponsor within 3 years of the date that the subject parcel is to be acquired.

(b) The amount that may be used for sponsor match shall equal the fair market value or the amount of money needed by the sponsor for the purchase, whichever is less. The grant payment may not exceed the amount of money actually needed for the purchase.

(c) Donations of property are eligible as sponsor match only if the match property is eligible for the same stewardship grant program as the property being acquired. The match property shall be encumbered in perpetuity by the conditions and restrictions of that stewardship program purpose.

(d) If approved by the department, any residual value from an approved property match that is not utilized as sponsor match for a grant application may be used for sponsor match in subsequent grant applications. The sponsor has 36 months following the date that the department issued the original grant under this chapter to submit future applications that will use the residual value. This paragraph shall not apply to subchapter XVII.

**Note:** For example: A sponsor wishes to buy Parcel A with a fair market value of \$14,000, but a purchase price of only \$10,000. Parcel B, with fair market value of \$20,000, has been donated to the sponsor by another landowner and the sponsor uses Parcel B as its sponsor match for grant purposes. When grant funding is provided by the department, both Parcels A and B become part of the program. The total value of both Parcel A and Parcel B is \$14,000 + \$20,000 = \$34,000. A grant under this chapter will normally not exceed 50 percent of the total project costs, or 50 percent x \$34,000 = \$17,000. However, because it only cost the sponsor \$10,000 to purchase Parcel A, a grant award of \$17,000 would result in profit for the sponsor. Therefore, the grant award to the sponsor can only be \$10,000. The remaining \$7,000 in value may be used as match by the sponsor for a subsequent application within 36 months of the date the Department issues the grant contract for both Parcels A and B.

(e) Property acquired through a lawfully required subdivision parkland dedication or through condemnation is not eligible to be used as sponsor match.

(4) **SIGNAGE.** Sponsors shall acknowledge the state's assistance in acquiring fee title or easement ownership of a property, and provide notice of public access with content that meets the requirements in s. 23.09165 (3), Stats., by placement of signs or in any other manner approved by the department. The department may provide one-time cost-sharing to eligible project sponsors for signage consistent with the requirements of s. 23.09165 (3), Stats., with cost-share not to exceed \$1,000, even if property being signed was purchased in part with a Stewardship grant before March 1, 2012.

(5) **PUBLIC ACCESS.** As a condition of the grant contract, a sponsor acquiring property through title in fee simple with a grant under this subchapter shall ensure that the property is available for public access as provided in s. 23.0916, Stats. The department may grant exceptions to this access requirement in accordance with s. 23.0916, Stats., and ch. NR 52.

(6) **EASEMENT ACQUISITION.** (a) For easements acquired with a stewardship grant, the sponsor may not convert or approve conversion of land encumbered by the easement to uses inconsistent with the easement or the grant contract.

(b) When a stewardship grant is awarded for acquisition of an easement, the sponsor shall prepare a baseline document, approved by the landowner and available to the department for inspection, before grant payments are made.

(c) The sponsor shall monitor any easement acquired with a stewardship grant at least once a year to ensure that the provisions of the easement are being satisfied. The sponsor shall compare the condition of the property with the baseline document, and shall enforce all easement provisions. The sponsor shall submit a report documenting annual monitoring and any enforcement measures taken to the department as requested.

(d) The sponsor shall ensure that the holder of any mortgage or land contract on easement property shall subordinate its rights to the terms of the easement before grant payments are made.

(e) The sponsor shall use the department's standard easement template for the appropriate stewardship grant program when developing its easement document.

**Note:** Copies of the department's easement standards and guidelines are available from the DNR, Bureau of Community Financial Assistance, Box 7921, Madison, WI 53707.

(f) The department shall have access to property on which an easement is acquired with a grant under this chapter, in a reasonable manner upon prior notice to the sponsor and the landowner, to monitor compliance with the conditions of the grant contract. The conditions of that access shall be contained in the easement agreed to by the landowner. The department may grant a variance to this access requirement in extraordinary situations according to the procedure in s. NR 51.003.

(7) **PUBLIC NOTICE.** The department shall follow procedures identified in s. NR 52.04, when notifying the public of land acquisition projects seeking funding under this chapter.

(8) **TITLE.** Title to property acquired with a stewardship grant shall vest in the sponsor, except when acquired by the Kickapoo reserve management board where title shall vest in the state.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.007 Property uses inconsistent with the stewardship program.** (1) The sponsor may not convert property purchased or developed with a grant under this chapter to uses that are inconsistent with the stewardship program or the grant contract, without the prior written approval of the department.

(2) If a sponsor converts property to an inconsistent use not approved by the department, the sponsor shall return the property to the use specified in the grant contract or the sponsor shall replace the property with a different property, approved by the department. The department's approval of replacement property shall include consideration of at least equal value, acreage, and benefit consistent with the stewardship grant program for which funding was originally approved.

(3) If a sponsor converts a facility to an inconsistent use not approved by the department, the sponsor shall return the facility to the use specified in the grant contract, or replace the facility with one of equal value used for the same purpose within a timeline approved by the department.

(4) A sponsor that fails to abide by the terms of the grant contract which results in inconsistent use of the property or facility or impairment of the conservation values may not be eligible to

apply for future grants under this chapter until the sponsor corrects the impairment and the department determines that the sponsor is once again operating in accordance with the terms of the grant contract.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

## Subchapter II — Nonprofit Conservation Organizations

**NR 51.01 Purpose.** The purpose of this subchapter is to establish procedures and standards for the administration of grants to nonprofit conservation organizations for conservation purposes as set forth in s. 23.096, Stats.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96.

**NR 51.02 Applicability.** This subchapter is applicable to nonprofit conservation organizations that wish to apply for grants as specified in s. 23.096, Stats., for the following specific purposes identified in s. 23.09 (2) (d) 1. to 7., 9., 11., 12. and 15., Stats.; s. 23.0917 (4m), Stats., Baraboo hills; s. 23.092, Stats., habitat areas; s. 23.094, Stats., stream bank protection; s. 23.17, Stats., Ice Age Trail; s. 23.175, Stats., state trails; s. 23.27, Stats., natural areas; s. 23.29, Stats., natural area heritage program; s. 23.293, Stats., Ice Age Trail dedications; s. 23.09 (19), Stats., urban green space; s. 23.09 (20), Stats., aids for the acquisition and development of local parks; s. 23.09 (20m), Stats., acquisition of development rights; s. 30.24, Stats., bluff protection and s. 30.277, Stats., urban rivers.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. Register, June, 1994, No. 462, eff. 7-1-94; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. eff. 9-1-00; CR 00-135: am. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.03 General provisions. (1)** The sponsor shall notify the department of any change in the status or purpose of the nonprofit conservation organization as it relates to the acquisition and management of lands for conservation purposes.

**(2)** If the nonprofit conservation organization dissolves, all title, right and interest held by the sponsor in and to the property purchased under this chapter shall vest in the state, without the necessity of reentry, unless a transfer under s. NR 51.005 (10) is approved by the department.

**(3)** Within the land acquisition grant program under s. 23.0917 (3), Stats., and subchs. I through VIII, the department may not award grants to governmental units, but it may consider projects involving both nonprofit conservation organizations and eligible governmental units as partners when those projects further the objectives of this chapter. Pursuant to s. 23.096 (4), Stats., the department may approve a transfer of title from the nonprofit conservation organization to an eligible governmental unit, an agency of the state of Wisconsin, or the U.S. government for the purpose of long-term management as required under s. NR 51.005 (10).

**(4)** The department may award grants of up to 75 percent of the acquisition cost of the property pursuant to s. 23.096 (2m), Stats.

**(5)** A sponsor acquiring property with a stewardship grant that is within the acquisition boundaries of a department project shall provide to the department plans for public use and land management that are consistent with department management plans for use of the property.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. (3) (intro.) and (10), Register, June, 1994, No. 462, eff. 7-1-94; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; correction in (6) made under s. 13.93 (2m) (b) 7., Stats., Register, September, 1996, No. 489; correction in (6) made under s. 13.93 (2m) (b) 7., Stats., Register, December, 1997, No. 504; emerg. am. (1) (intro.), (c) and (d), (3), (7), (9), (11) and (12), cr. (1) (f), (15) to (20), eff. 9-1-00; CR 00-135: am. (1) (intro.), (c) and (d), (3), (7), (9), (11) and (12), cr. (1) (f), (15) to (20), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: r. (1) to (12), (16) to (20), renum. (13) to be (1), renum. (14) and (15) to be (2) and (3) and am., cr. (4) and (5) Register February 2012 No. 674, eff. 3-1-12; correction in (3) made under s. 13.92 (4) (b) 7., Stats., Register February 2012 No. 674.

## NR 51.04 Application procedures and organization eligibility for grant assistance. (1) APPLICATION PROCEDURES.

(a) Nonprofit conservation organizations that apply to the department for urban greenspace grants under s. 23.09 (19), Stats., subch. XIII, aids for the acquisition and development of local parks under s. 23.09 (20), Stats., and subch. XII, acquisition of development rights grants under s. 23.09 (20m), Stats., and subch. XV, and urban rivers grants under s. 30.277, Stats., and subch. XIV, shall follow application procedures listed under s. NR 51.906.

(b) Except as provided in par. (a) nonprofit conservation organizations shall use all of the following procedures when submitting applications to the department:

1. Applications for funding under this chapter shall be submitted to the appropriate region office on forms provided by the department. The department may request more detailed information and may withhold evaluation of the application until the additional information requested has been received.

**Note:** Copies of application forms and instructions are available from the DNR, Bureau of Community Assistance, Box 7921, Madison, WI 53707.

2. Sponsors shall submit applications on the prescribed department form. The department may approve applications when submitted, year-round, to the extent that funds are available, or if substantially oversubscribed for available funding, the department may establish application deadlines for subchapters of the stewardship program in order to evaluate and prioritize competing applications.

3. The department shall provide written notification to sponsors of the department decision regarding their applications after all application materials have been received and acted upon by the department.

4. The department may provide a conditional decision to approve a project or award a grant, but withhold a final decision or grant payment until identified contingencies are satisfied.

**(2) ORGANIZATION ELIGIBILITY.** (a) An organization shall be eligible for the stewardship program once it has provided evidence satisfactory to the department that it is a nonprofit conservation organization under s. NR 51.002 (21). Evidence shall include all of the following:

1. Most recent IRS Filing (Form 990). Organizations not required to file Form 990 shall provide most recent year-end financial statements.

**Note:** Copies of IRS Form 990 are available online at <http://www.irs.gov/pub/irs-pdf/f990.pdf>.

2. A copy of the most recent audit. Organization shall comply with annual Single Audit requirements as specified in OMB Circular A-133.

3. Most recent annual financial statements consisting of income statement and balance sheet.

4. A copy of the nonprofit conservation organization's by-laws.

5. A copy of the nonprofit conservation organization's articles of incorporation.

6. A copy of the IRS letter of tax-exempt status determination.

7. A description of endowment funds, if applicable.

8. Other materials in support of the nonprofit conservation organization's eligibility including brochures about the organization, newsletters, annual reports, copy of land acquisition policies, criteria for evaluation of land, or other materials.

(am) By April 30 of each year, the department shall establish and publish on its stewardship grant web site a cumulative federal and state funds threshold amount for which organizations will be required to annually submit items in pars. (2) (a) 1., (2) (a) 2., and (2) (a) 3.

**Note:** To view the department website, please go to: <http://dnr.wi.gov>.

(b) Organizations shall have their boards of directors adopt a resolution indicating the organization's commitment to continual



progress toward implementation of *Land Trust Standards and Practices*. Organizations shall submit the adopted resolution to the department.

**Note:** To obtain a copy of a sample resolution and learn more about the *Land Trust Standards and Practices*, please go to: <http://www.landtrustalliance.org>.

(c) An organization shall request grant eligibility on a form provided by the department.

(d) The department may award a grant under this chapter to a sponsor after the sponsor has provided evidence satisfactory to the department that it has the financial capacity and the ability to acquire property and provide for its long-term management and maintenance.

(e) The department may periodically review an organization's eligibility.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. (2), (6) (a) 2., 4. b., (b) 2. and (c) 1., cr. (6) (a) 4. c., r. (6) (a) 7., 10., 11., (b) 8. and (c) 10., renun. (6) (a) 8., 9., 12., (b) 9., 10., (c) 11. to 13. to be (6) (a) 7., 8., 9., (b) 8., 9., (c) 10. to 12. and am. (6) (a) 7., Register, June, 1994, No. 462, eff. 7-1-94; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. (1) (a), r. (3), renun. (4) to be (1) (d), eff. 9-1-00; CR 00-135: am. (1) (a), r. (3), renun. (4) to be (1) (d), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (title), (2) (a), renun. (1) (a) to (d), (2) (b) to be (1) (b) 1. to 4., (2) (d) and am., cr. (1) (a), (b) (intro.), (2) (am), (b), (c), (e) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.05 Eligible and ineligible acquisition projects.** (1) **ELIGIBLE PROJECTS.** The department may award grants under this chapter to nonprofit conservation organizations for acquisition of all or some of the rights of property for the following:

(a) For natural areas under subch. III; the Ice Age Trail and state trails under subch. VIII; stream bank protection under subch. VII; habitat areas and fisheries under subch. V; bluff protection under subch. IV; wild lakes under subch. VI; the Baraboo hills under subch. X; aid for local parks under subch. XII; urban green space under subch. XIII; urban rivers under subch. XIV and acquisition of development rights under subch. XV.

(b) For the Lower Wisconsin state riverway, and wild rivers designated under s. 30.26, Stats., including lands within or adjacent to their acquisition boundaries.

(c) For the middle kettle moraine.

(d) For state forests or state parks including lands within or adjacent to a state forest or state park or its acquisition boundaries.

(e) For public shooting, trapping or fishing grounds, state wildlife areas, state recreation areas, lands within or adjacent to their acquisition boundaries, or for projects that have similar purposes.

(f) For preservation of endangered or threatened species under s. 29.604, Stats.

(g) For fish farms as defined in s. 95.001 (1) (aj), Stats., doing cooperative work with the state.

(h) For acquisition of development rights to create agricultural, forestry or other buffers on lands adjacent to properties acquired for the purposes listed in this subsection.

(2) **INELIGIBLE PROJECTS.** The department may not award stewardship grants for ineligible acquisition projects including:

(a) Any property that has restrictions or other covenants that prevent or limit the property from being managed for the conservation or public recreational purposes of the stewardship program or that would preempt the department's reversionary interests under s. 23.096 (5), Stats.

(b) Any property that was acquired more than one year before a grant application is submitted for that property. Eligible properties not funded in the fiscal year in which an application is submitted due to insufficient funds may be considered for funding in subsequent fiscal years.

(c) Any property that is used or may be used for licensed game farms, fur farms, deer farms, shooting preserves, forest nurseries or experimental stations.

(d) Any property used for commercial or industrial purposes, except with prior written approval of the department for sponsor

fundraising and other activities that protect or enhance the conservation values of the project.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; correction in (1) (g) made under s. 13.93 (2m) (b) 7., Stats., Register April 2005 No. 592; CR 10-127: am. (title), (1) (intro.), (2) (intro.), (b) to (d), cr. (1) (title), (2) (title) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.06 Acquisition priorities.** (1) The department shall base its evaluation of acquisition projects on information submitted in the application as well as site visits and technical review comments. Property shall be evaluated and grants awarded according to criteria and priorities specific for each stewardship grant program identified in s. NR 51.05.

(2) In awarding grants under s. 23.0917 (3), Stats., the department shall give priority to all of the purposes listed in s. 23.0917 (3) (c), Stats.

(3) Additional factors that may be considered by the department when awarding grants under s. 23.0917 (3), Stats., include:

(a) Whether the project has regional, statewide or local significance.

(b) The degree to which the site is threatened by development or other conversion of land use.

(4) A higher priority may be placed on existing projects or large projects, which may be pursued in collaboration with others, where the multiple acquisition of adjacent parcels will provide greater benefit for natural resource conservation than single-parcel projects.

(5) A higher priority may be placed on projects that have been identified as important for natural resource protection in a comprehensive plan pursuant to s. 66.1001, Stats., the Wisconsin land legacy report, another plan that has as one of its purposes the protection of natural resources, or the natural heritage inventory database.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1), (4), (5) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.07 Grant contracts for acquisition projects.**

(1) Stewardship grants shall be subject to the execution of a grant contract between the department and sponsor. The grant contract shall recognize the state's interest in the property acquired and ensure that sponsors shall provide adequate land management, signage in accordance with s. 23.09165, Stats., and maintenance, or in the case of easements shall monitor and enforce the conditions of the easement, in accordance with provisions contained in the grant contract and in a land management plan approved by the department. The grant contract shall be recorded in the office of the register of deeds in the appropriate county.

(1d) The sponsor shall declare the state's interest in the Stewardship property on the warranty deed or other appropriate instrument of conveyance recorded in the appropriate county register of deeds office, using language provided by the department.

(2) All obligations, terms, conditions and restrictions imposed by the grant contract shall be deemed to be covenants and restrictions running with the property and shall be effective limitations on the use of the property from the date of recording of the grant contract and shall bind the sponsor and all successors and assigns in perpetuity.

(3) If the sponsor violates any condition of the grant contract identified as essential pursuant to s. 23.096 (5), Stats., and fails to correct it within 6 months after written notification from the department, it shall be a violation of the grant contract, and all title, right and interest held by the sponsor in and to the property shall vest in the state without the necessity of reentry or legal judgment. The following conditions of the grant contract are essential:

(a) Conversion of the property to any use other than that specified in the grant contract without the prior written approval of the department is prohibited.

(b) The sponsor may not convey any interest in the property to a third party nor allow any leases, permits or encumbrances

without the prior written approval of the department. The department may take actions necessary to avoid the placement of liens, judgments or encumbrances against the property.

(c) The sponsor shall make property tax payments on time and keep taxes current unless property taxes are not required.

(d) The sponsor shall at all times maintain its tax exempt status as granted by the IRS. The sponsor shall keep the department informed of any changes in, or challenges to, its exempt status.

(e) Property acquired with a grant under this chapter may not be closed to the public unless the department determines that it is necessary to protect species of plants, wild animals or other natural features or if the right of public access is not acquired as part of the rights purchased with an easement.

(f) All grant applications and approved projects shall comply with the requirements for public access in ch. NR 52 and s. 23.0916, Stats.

(4) The department may include additional conditions and restrictions in the grant contract.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. (1) (b) and (2), r. (4), renum. (5) to (7) to be (4) to (6), cr. (7), Register, June, 1994, No. 462, eff. 7-1-94; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. renum. from NR 51.05, cr. (4), eff. 9-1-00; CR 00-135: renum. from NR 51.05, cr. (4), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1), (3) (intro.), (b), (c), (e), (4), cr. (1d), (3) (f) Register February 2012 No. 674, eff. 3-1-12.

#### NR 51.08 Grant payments for acquisition projects.

The department may not approve grant payments to a sponsor until the following conditions have been satisfied:

(1) The sponsor has submitted a claim supported by appropriate evidence of cost. Accounting for all stewardship grants shall be in accordance with generally accepted accounting principles and practices. Financial records including documentation to support accounting records shall be available for review by state officials for a period of 4 years after final payment.

(2) The department has determined the fair market value of the property according to department appraisal guidelines and s. NR 51.006 (2).

**Note:** The department's appraisal guidelines are available from the DNR, Bureau of Community Financial Assistance, Box 7921, Madison, WI 53707.

(3) The sponsor has submitted an environmental inspection or assessment report showing the property contains no undesirable environmental conditions, potential liabilities or hazards that are unacceptable to the department. Inspection and assessment reports are subject to department review and approval. If a report shows the property contains or may contain unacceptable environmental conditions or liabilities, the department may reject the grant application or require a more complete environmental assessment to determine the full extent of the problem.

**Note:** The department's environmental inspection report form is available from the DNR, Bureau of Community Assistance, Box 7921, Madison, WI 53707.

(4) (a) Except as provided in par. (b), a final title insurance policy insuring the full fair market value of the property has been approved by the department and the interests of the state under the grant contract have been declared in a recorded instrument of conveyance.

(b) Upon the request of the sponsor, the department may elect to pay out up to 100 percent of the grant award to a non-interest bearing escrow account before conveyance of the property to the sponsor if the department has approved the title commitment and if the escrow holder has agreed to release the funds only under the following conditions:

1. The escrow holder has all necessary additional funds for the purchase and sale of the subject property.

2. The escrow holder insures title to or receives title insurance for the property subject only to exceptions contained in the title commitment that has been approved by the department.

3. The escrow holder insures that a legal instrument is recorded which vests title or a property interest in the sponsor and references the interest of the state in the property under the terms of the grant contract.

4. Escrow funds not used within 45 days of department issuance shall be returned to the department if the closing does not occur as scheduled unless the department approves an extension.

(5) All statutory requirements of this chapter and contingencies contained in the grant contract have been satisfied.

(6) The department has approved a land management plan. The plan may be part of the grant contract or it may be a separate document incorporated by reference into the grant contract. For easements, the land management terms may be included in the easement.

(7) The department has approved any easement documents associated with the project.

(8) If a sponsor has incurred a mortgage on the property, but has all the additional funds necessary to pay off the mortgage or land contract except the grant funds, the department may make the grant payment if other requirements have been met. The sponsor shall provide the department with evidence that the mortgage has been satisfied within 30 days of the grant payment.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. (1), r. (3) and (5), renum. (4) and (6) to be (3) and (5) and am. (5) (intro.), (i) 2. and (j), cr. (4), Register, June, 1994, No. 462, eff. 7-1-94; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. renum. from NR 51.06 and am. (1) to (3), (4) (b) 1. and (5), cr. (6) to (8), eff. 9-1-00; CR 00-135: renum. from NR 51.06 and am. (1) to (3), (4) (b) 1. and (5), cr. (6) to (8), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), (2), (4) (a), (b) (intro.), 2., 4. Register February 2012 No. 674, eff. 3-1-12.

#### NR 51.09 Eligible costs and grant payments for development and habitat restoration projects. (1) ELIGIBLE COSTS.

Reasonable and necessary project costs that are consistent with the project scope and incurred during the project period are eligible for grant funds. The amount the department agrees to reimburse for any land management practice may be based on an average cost determined as reasonable by the department. The department may request that the sponsor obtain quotes for land management practices and other development project expenses.

(a) Eligible costs may include, but are not limited to:

1. Labor costs directly related to and required for completing the project. Costs shall be based on the actual wage paid by the sponsor including salary and fringe benefits.

2. Direct costs for materials and equipment used for project-related purposes or the cost of the portion of materials or equipment time used for the project.

3. The cost of leased equipment used for project-related purposes.

4. Permit fees necessary for the completion for the project.

(b) Engineering or planning fees necessary to design and complete a project may be eligible and may be retroactive.

(c) The substantiated value of materials, equipment, services and labor donated for the project may be used as all or part of the sponsor's share of the project cost subject to all of the following:

1. All known sources of the sponsor's share of project costs shall be indicated when the grant application is submitted.

2. The maximum value of donated, non-professional labor shall be equal to prevailing Wisconsin minimum wage requirements.

3. The value of donated materials and donated professional services shall conform to market rates and be established by invoice.

4. The value of donated equipment use shall conform to the Wisconsin department of transportation highway rates for equipment.

**Note:** The county highway rates for equipment are formulated under s. 84.07, Stats., and can be found in chapter 5 of the State Highway Maintenance Manual published by the Wisconsin Department of Transportation, 4802 Sheboygan Ave., Madison 53705.

(2) INELIGIBLE COSTS. Costs not directly associated with or necessary for the implementation of the project are ineligible for grant funding. Ineligible costs include, but are not limited to:

(a) Fines and penalties due to violation of, or failure to comply with federal, state or local laws and regulations.



(b) Indirect costs including administrative costs.

(c) Costs for which payment has been or will be received from any other funding source.

(d) Costs associated with operation and maintenance of the property.

**(3) GRANT PAYMENTS.** (a) The department may provide an advance payment equal to 50 percent of the grant award if the sponsor provides proof that it has its share of the project costs.

(b) The sponsor may request interim payments instead of an advance payment.

(c) The sponsor shall submit the final payment request form within 90 days after project completion or after the project period end date, whichever is sooner.

(d) The sponsor shall return any unexpended grant advances to the department within 90 days after project completion or the project period end date, whichever is sooner.

(e) The department may withhold final payment of the grant amount until all project, legal and program requirements have been satisfied. The sponsor shall provide accounting for all stewardship grants in accordance with generally accepted accounting principles and practices. The sponsor shall maintain financial records including documentation to support accounting records for review by the department for a period of 4 years after final payment.

(f) For projects that are not complete in one year, the department may require the sponsor to submit one or more interim reports that contain details of progress and other information regarding the status of the project.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: cr. (1) (a) 4., am. (1) (b), (c) 2., (3) (a), (d), (e), (f) Register February 2012 No. 674, eff. 3-1-12.

### Subchapter III — Natural Areas Grants

**NR 51.20 Purpose.** The purpose of this subchapter is to establish procedures and standards for the administration of grants to nonprofit conservation organizations for natural area protection purposes as set forth in s. 23.096, Stats., under the natural areas or natural area heritage program.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90.

**NR 51.21 Applicability.** This subchapter applies to nonprofit conservation organizations that wish to apply for grants for natural areas or natural area heritage program areas as specified in s. 23.096, Stats.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90.

**NR 51.22 Definitions.** In addition to the definitions in s. NR 51.002, the following definitions apply to this subchapter:

**(1)** “Dedicated state natural area” has the meaning specified in s. 23.27 (1) (b), Stats.

**(2)** “Dedication” has the meaning specified in s. 23.27 (1) (c), Stats.

**(3)** “Designated state natural area” has the meaning specified in s. 23.27 (1) (d), Stats.

**(4)** “Natural area” has the meaning specified in s. 23.27 (1) (e), Stats.

**(5)** “Natural values” has the meaning specified in s. 23.27 (1) (f), Stats.

**(6)** “Priority site list” means a list of existing and proposed natural area projects generated and revised periodically by the department based on the natural heritage inventory database, state natural area program analyses, and other sources.

**(6m)** “Project” means an area, defined in writing, that the sponsor wants to acquire for a specific natural area purpose.

**Note:** A project normally contains several parcels but may contain just one.

**(7)** “State natural area” has the meaning specified in s. 23.27 (1) (h), Stats.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. (5), renum. (6) to (8) to be (5) to (7), Register, February, 1996, No. 482, eff. 3-1-96; CR 10-127: am. (6), cr. (6m) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.23 Eligible applicants.** Nonprofit conservation organizations are eligible to apply for natural area grants.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. Register, February, 1996, No. 482, eff. 3-1-96.

**NR 51.24 Grant conditions.** Grants awarded under this subchapter shall be made with the condition that the property shall qualify for dedication and be dedicated as a state natural area under ss. 23.27 and 23.29, Stats., except for those sites that the department may, with good cause, exempt from the dedication requirement. Good cause includes, but is not limited to, sites that are buffer areas, have deed restrictions, or contain potentially ephemeral natural values such as rookeries and individual rare species populations.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. (1), Register, February, 1996, No. 482, eff. 3-1-96; emerg. renum. from NR 51.25 and am., eff. 9-1-00; CR 00-135: renum. from NR 51.25 and am., Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.25 Application procedure.** **(1) APPLICATION DEADLINES.** Deadlines are as stated in s. NR 51.04.

**(2) PROJECT APPLICATIONS.** Applications shall include:

(a) A proposed site conservation and land management plan containing a discussion of the following:

1. The project’s goals, including the conservation targets of the project, and the importance of the project from a local, regional, statewide, or global perspective.

2. A detailed site description, including natural features and their acreages, any rare species present, and the context in which the project fits into the landscape.

3. A history of land use and past site disturbances.

4. The present and potential threats to the natural values of the project.

5. A justification of the long-term viability of the site including an explanation for why the natural area protection goals are realistic given the natural values to be protected, the size of the project, the surrounding land use, and the proposed land management plan.

6. The proposed public access to and allowable uses of the site, including those required in s. 23.0916, Stats.

7. The proposed rules or restrictions proposed by the sponsor, if any.

8. A description of land management objectives and strategies designed to achieve management goals and to maintain the site’s natural values and natural processes, including methods for controlling invasive plant and animal species and a management implementation schedule.

9. A plan for any proposed facility developments, such as trails, signs, parking areas, or boardwalks.

(b) Available plant and animal species lists, natural heritage inventory records, ecological survey results, and any reports describing the site, its features, and its importance. Include citations to such data or to other sources of information that support the protection of the project.

(c) A detailed topographic map or aerial photograph showing the overall natural area boundary along with the boundary of the specific project and any specific use zones therein.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. (2), (3) (intro.), (g) and (i), r. (3) (j), Register, February, 1996, No. 482, eff. 3-1-96; emerg. renum. from NR 51.26 and am., eff. 9-1-00; CR 00-135: renum. from NR 51.26 and am., Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1), r. and recr. (2) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.26 Approval of projects.** The department shall evaluate each project by considering the following:

(1) A project that is within a boundary or boundaries approved by the department and is listed on the current state natural areas priority site list shall receive high priority for approval.

(2) A project that is not within the boundary of a current state natural area or listed on the current state natural areas priority site list shall be reviewed for natural area designation pursuant to s. 23.27 (1) (e) and (f), Stats. The criteria used to evaluate natural values of proposed project are as follows:

(a) The quality of the natural values to be protected, including a comparison of the project with others and a consideration of the size, maturity, and unique attributes of the natural values.

(b) The condition of the natural values to be protected, including an analysis of the degree to which the natural values have been damaged or altered from their optimal condition and character.

(c) The long-term viability of the natural values to be protected, including the extent to which the project meets the minimum size required by area-dependent species of concern; the adequacy of the project to maintain community function and dynamics; the impacts that fragmentation, isolation and size of community may have on its longevity; and the ability of the project to support minimum viable populations of species to be protected.

(d) The defensibility of the natural values and the project from adverse effects, both natural and anthropogenic, that threaten it.

(3) The criteria used to evaluate and rank proposed projects are as follows:

(a) The rarity of the natural values to be protected as rated by the natural heritage inventory or other authority recognized by the scientific community.

(b) The number of natural values to be protected and their areal extent.

(c) The degree to which the natural values and the project are threatened.

(d) The value of the area for scientific research and conservation education.

(e) The degree to which acquisition, as opposed to other protection tools, will protect the natural values.

(f) The degree to which these types of natural values are already protected in the state.

(g) The value of the site as an ecological benchmark or reference area.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; renum. (1), r. (2), Register, February, 1996, No. 482, eff. 3-1-96; emerg. renum. from NR 51.27, eff. 9-1-00; CR 00-135: renum. from NR 51.27, Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), (1) to (3), cr. (3) (g) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.27 Approval of parcels.** In a given fiscal year, parcels within an approved project or projects on the current state natural areas priority site list shall be given a higher priority for funding by the department.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. (1) (intro.), r. (1) (a) to (c) and (2), Register, February, 1996, No. 482, eff. 3-1-96; emerg. renum. from NR 51.28, eff. 9-1-00; CR 00-135: renum. from NR 51.28, Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

## Subchapter IV — Bluff Protection

**NR 51.30 Purpose.** The purpose of this subchapter is to establish the administrative framework for the implementation of the bluff protection program to preserve Great Lakes bluff land in Wisconsin under s. 30.24, Stats.

**History:** Emerg. cr. Register, eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.31 Applicability.** This subchapter applies to the department program to acquire Great Lakes bluff land under s.

30.24, Stats., and to bluff land protection grants to nonprofit conservation organizations pursuant to s. 23.096, Stats.

**History:** Emerg. cr. Register, eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.32 Definitions.** In addition to the definitions in s. NR 51.002, the following definition applies to this subchapter: “Bluff” means a hill, ridge or similar landform significantly elevated above the surrounding landscape, having a broad, steep face or cliff, and adjoining the shoreline or coastal lowlands of Lake Michigan or Lake Superior. “Bluff” includes an elevated landform having a steep face or bedrock cliff associated with the escarpment of Niagara dolomite within 6 miles of the Lake Michigan shoreline in Door and Brown counties.

**History:** Emerg. cr. Register, eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.33 Priorities.** The department shall select bluff lands for protection in the following order of priority:

(1) Bluffs harboring unique or unusual natural features, including high quality biotic communities, rare plant and animal species or significant geological formations.

(2) Bluffs containing or representing significant historical or Native American archaeological features.

(3) Bluffs affording significant scenic views of surrounding landscapes and waterscapes, or bluffs that are themselves an important scenic component of the landscape as observed from afar.

(4) Bluffs providing opportunities for low-impact public recreation, including hiking and nature study.

**History:** Emerg. cr. Register, eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.34 Factors to consider.** The department shall consider the following factors when evaluating bluff protection projects:

(1) The condition and quality of the bluff’s biological, archaeological or historical features or their ability to recover from past disturbance, or both.

(2) The existing and potential threats to the bluff features’ long-term viability caused by human activities, including development and land use changes.

(3) The existing and potential threats to the bluff caused by natural factors such as extensive erosion due to high water levels.

(4) The size of the bluff.

(5) The potential for the bluff site to be linked with other protected bluff lands or significant natural features.

(6) The extent to which bluffs containing similar features are already protected.

(7) The accessibility of the bluff for public use and the ability of the site to sustain that use.

**History:** Emerg. cr. Register, eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

## Subchapter V — Habitat Areas

**NR 51.40 Purpose.** The purpose of this subchapter is to establish the administrative framework for the implementation of the habitat areas program to protect, enhance, and restore wildlife habitat in Wisconsin in order to expand opportunities for wildlife-based recreation. The goals of the program will be achieved through acquisition of property and habitat restoration.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. eff. 9-1-00; CR 00-135: am. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.41 Applicability.** This subchapter applies to grants to nonprofit conservation organizations pursuant to ss. 23.092 and

23.096, Stats., and conservation organizations pursuant to s. 23.197 (4), Stats.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. eff. 9-1-00; CR 00-135: am. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.42 Definitions.** In addition to the definitions in s. NR 51.002, the following definitions apply to this subchapter:

(1) "Habitat restoration contract" means a recorded contract between the department and a nonprofit conservation organization, nonprofit organization, or conservation organization or landowner setting forth the obligations of each and identifying land management practices and their cost, installation schedule and maintenance requirements.

(2) "Habitat restoration grant" means a grant under this subchapter to a nonprofit conservation organization, nonprofit organization or conservation organization to undertake a habitat restoration project that includes the installation of land management practices.

(3) "Long-term" means planning to last longer than 3 years.

(4) "Timber Plantation" means a stand composed primarily of trees established by planting or artificial seeding.

(5) "Wildlife-based recreation" means activities where the primary purpose is the appreciation or enjoyment of wildlife and includes hunting, fishing, trapping, nature appreciation, and the viewing of game and non-game species.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. r. (2) and (6), renum. (1) and (3) to be (2) and (1) and am. (2), eff. 9-1-00; CR 00-135: r. (2) and (6), renum. (1) and (3) to be (2) and (1) and am. (2), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: r. (1), renum. (2) to be (1), renum. (3) to (5) to be (2), 51.002 (17d), (17m) and am., cr. (3) to (5) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.43 Designation of habitat areas.** When the department issues a grant for a property acquisition under this subchapter, it has designated that property as a Habitat Area, pursuant to s. 23.092 (1m), Stats.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. (3) (c), eff. 9-1-00; CR 00-135: am. (3) (c), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: r. and recr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.45 Grants for property acquisition. (1) ELIGIBLE PROJECTS.** Nonprofit conservation organizations may apply for stewardship grants to acquire property to protect, enhance or restore wildlife habitat.

(a) Habitat area projects addressing the most pressing needs of wildlife in the state which have one or more of the following characteristics, shall receive preference for funding:

1. Places that contain or have the restoration potential for high priority wildlife habitat according to state, regional, or federal wildlife plans.
2. Places harboring unique or exceptional species or habitats for which Wisconsin plays a critical and central conservation role.
3. Places that provide critical landscape or ecosystem linkages.
4. Places that provide wildlife-based recreation.

(b) Secondary factors the department shall consider when evaluating projects include:

1. Places that have high levels of documented public and landowner support.
2. Places where acquisition efforts to protect conservation and recreation lands will complement, and be complemented by, local land use plans.
3. Places that are under imminent threat of loss or significant and long-term degradation.

(2) **INELIGIBLE PROJECTS.** Ineligible projects include:

(a) Property containing or planned to contain buildings or other facilities designed for intensive recreational use including

playgrounds, roads, picnic areas, boating and camping facilities, playing fields or shelters, and other uses that are not compatible with wildlife-based recreation, as defined under s. NR 51.42 (5), unless the facility occupies only a small portion of the property and the department determines it does not diminish the property's wildlife habitat value.

(b) Property which is intended to be used for long-term timber plantations.

(c) Property which is intended for long-term agricultural use.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. r. (2) (d), eff. 9-1-00; CR 00-135: r. (2) (d), Register July 2001, No. 547 eff. 8-1-01; CR 10-27: cr. (1) (title), (a), (b), (2) (title), am. (2), r. (3) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.46 Habitat restoration grants. (1)** Conservation organizations may apply for habitat restoration grants to install land management practices that restore or enhance wildlife habitat that meet the project characteristics in s. NR 51.45. The department shall provide habitat restoration grants in an amount up to 50 percent of the cost of the habitat restoration project. Project sponsors may request an advance payment of up to 50 percent of the grant amount or they may request interim payments.

(2) The following are not eligible for grant assistance:

(a) Land management practices installed on licensed game farms, fur farms, deer farms or shooting preserves.

(b) Other practices, activities or sites that do not meet the objectives of the habitat areas program.

(3) The department shall award habitat restoration grants based on the following:

(a) The likelihood that the project will restore and enhance wildlife or fish habitat.

(b) The quality and value of the habitat that will be restored.

(c) The sponsor's ability and financial capacity to complete the project and maintain it over the period of the habitat restoration contract.

(d) The cost effectiveness of the proposed budget for the project.

(4) Sponsors shall install and maintain land management practices in accordance with provisions contained in the habitat restoration contract which shall be recorded in the office of the county register of deeds and with a land management plan for the property referenced in the habitat restoration contract.

(5) The habitat restoration contract shall bind each party's heirs, successors and assigns during the effective period of the contract. If a change in ownership occurs during the effective period of the agreement, the new landowner or landowners shall be responsible for fulfilling all conditions of the habitat restoration contract.

(6) The period of the habitat restoration contract shall include the installation period plus the operation and maintenance period. The operation and maintenance period shall be at least 10 years beginning when the last practice has been installed unless otherwise provided in the habitat restoration contract.

(7) The department may grant a time extension to the habitat restoration contract.

(8) Sponsors shall apply for federal and state permits, approvals, licenses or waivers necessary to implement the project. If the habitat restoration project is on land not owned by the sponsor, the landowner shall be a party to any permit application. Work may not begin until all applicable permits have been obtained.

(9) Land management practices allowed by a habitat restoration contract may be installed on property not owned by the sponsor if the landowner is a party to the habitat restoration contract and provided that the contract is at least as long as the expected life of the project as specified in the contract.

(10) If the sponsor fails to fulfill any terms of the habitat restoration contract, including failing to install or properly maintain the practices of the contract, the department may seek reimbursement



of all or a portion of the state's share. If a practice is rendered ineffective during the period of the contract due to circumstances beyond the control of the sponsor, the department may waive repayment of expenses. The department may authorize the replacement or modification of the practice.

(11) The department may suspend or terminate a habitat restoration contract if there has been substantial nonperformance without good cause.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. (1), (2) (intro.), (3) (intro.), (4) to (11), r. (2) (a) and (d), renum. (2) (b) and (c) to be (2) (a) and (b) and am. (b), cr. (3) (c) and (d), eff. 9-1-00; CR 00-135: am. (1), (2) (intro.), (3) (intro.), (4) to (11), r. (2) (a) and (d), renum. (2) (b) and (c) to be (2) (a) and (b) and am. (b), cr. (3) (c) and (d), Register, July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1), (3) (intro.), (4) Register February 2012 No. 674, eff. 3-1-12.

## Subchapter VI — Wild Lakes

**NR 51.50 Purpose.** The purpose of this subchapter is to establish the administrative framework for acquisition of property to preserve wild lakes.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.51 Applicability.** This subchapter applies to the department program to acquire wild lake shoreland property, including islands, under s. 23.0917, Stats., and wild lake grants to nonprofit conservation organizations pursuant to s. 23.096, Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.52 Definitions.** In addition to the definitions in s. NR 51.002, the following definition applies to this subchapter: “Wild lake” means a lake or flowage of at least 5 acres, or significant portions thereof, identified in the Wisconsin register of waterbodies, where human influence, such as structural development of its shorelands, is not significant or can be removed at costs deemed warranted by the department. If the waterbody is not found in the Wisconsin register of waterbodies database, department staff will make a determination on whether to add the waterbody to the register as a lake or flowage.

**Note:** The Wisconsin Register of Waterbodies, which is the state's official electronic database for identification of surface waters of the state, is maintained by the Bureau of Fisheries Management and is available for inspection at the department's offices at 101 S. Webster Street, Madison, and at DNR service centers.

**Note:** The fact that a lake is located in proximity to an urban area does not exclude it from the definition of wild lake.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.53 Priority wild lake identification.** The department shall consider the following priorities for stewardship grants or department projects for acquisition of property, not listed in order of priority:

(1) Existence of no or low levels of structural development on adjacent shoreland.

(2) Lakes or flowages with larger surface area.

(3) The extent to which water quality, and fish and wildlife habitat are threatened by development.

(4) The extent to which the lake provides habitat for rare species or harbors high quality natural communities.

(5) The extent to which the lake provides quality habitat for fish and wildlife.

(6) The extent to which threats to water quality, and fish and wildlife habitat can be protected through acquisition of property as determined by the percent of the lake's shoreline or watershed captured by the acquisition.

(7) The degree to which the acquisition adds to previously acquired shorelands along the lake or the extent that the acquisition continues or completes a previously started project.

(8) The extent to which the acquisition reduces fragmentation of terrestrial or aquatic habitat as evidenced by the proximity to

other public lands, clusters of lakes, and linkages to other surface waters.

(9) Other unique features including, but not limited to, natural scenic beauty, archaeological, geological or cultural features.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), (7) to (9) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.54 Grants for wild lakes.** (1) Nonprofit conservation organizations are eligible to apply for grants to acquire property to protect wild lakes.

(2) The department shall evaluate and award grants for wild lakes projects according to the priorities listed in s. NR 51.53.

(3) Application shall be made on forms provided by the department. Application procedures and deadlines in subch. II apply to this subchapter.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

## Subchapter VII — Stream Bank Protection

**NR 51.60 Purpose.** The purpose of this subchapter is to establish the administrative framework for the implementation of the state's stream bank protection program to protect water quality and fish habitat of streams.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. Register, June, 1994, No. 462, eff. 7-1-94.

**NR 51.61 Applicability.** This subchapter applies to the department program to acquire property under s. 23.094, Stats., and to stream bank protection grants to nonprofit conservation organizations pursuant to s. 23.096, Stats.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. Register, June, 1994, No. 462, eff. 7-1-94; emerg. am. eff. 9-1-00; CR 00-135: am. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.62 Definitions.** In addition to the definitions in s. NR 51.002, the following definition applies to this subchapter: “Management plan” means a written plan describing conditions and activities which shall be enforced and allowed on property acquired by the department under s. 23.094, Stats., and as defined in s. NR 51.002 (17), for grant projects.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. (1), r. (3) and (4), Register, June, 1994, No. 462, eff. 7-1-94; emerg. r. and recr. (intro.), am. (1) and (2), eff. 9-1-00; CR 00-135: r. and recr. (intro.), am. (1) and (2), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), (1), r. (2) Register February 2012 no. 674, eff. 3-1-12; correction in numbering under s. 13.92 (4) (b) 7., Stats., Register February 2012 No. 674.

**NR 51.63 Priority stream identification.** The department shall identify priority streams for department projects, using the following criteria, not listed in order of priority:

(1) The extent to which the water quality and fish habitat of the stream are threatened by urban or agricultural runoff. Streams shall satisfy this criterion to a reasonable extent to be considered further.

(2) The extent to which the threat to water quality and fish habitat of the stream can be protected through the acquisition of property. Streams shall satisfy this criterion to a reasonable extent to be considered further.

(3) Streams satisfying subs. (1) and (2) shall be further prioritized based on the following:

(a) The extent to which the stream project provides protection of endangered or threatened resources including natural communities and habitat for rare species.

(b) The inclusion of the stream in or adjacent to other department projects.

(c) A determination by the department that the stream's riparian lands are enrolled in the federal or state programs specified in s. 23.094 (2) (c), Stats., or other federal or state programs that protect or enhance water quality or fish habitat.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, June, 1994, No. 462, eff. 7-1-94; emerg. am. (2), eff. 9-1-00; CR 00-135: am. (2),

Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.64 Management plans.** The sponsor shall prepare a management plan for each stream or stream segment on which it intends to acquire stream bank property. Grant projects require a department approved management plan that will be incorporated by reference into the grant contract.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, June, 1994, No. 462, eff. 7-1-94; emerg. am. eff. 9-1-00; CR 00-135: am. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.65 Land management conditions.** (1) The following activities are prohibited on stream bank property acquired under this subchapter unless specifically approved by the department in the management plan:

- (a) Alteration of vegetative cover or other natural features.
- (b) Planting or production of agricultural crops.
- (c) Mowing, grazing or spraying the land with chemicals except to comply with noxious weed control laws in ss. 23.235 and 66.0407, Stats., or to control pests on an emergency basis when such control is necessary to protect public health.

(2) Whenever possible, the property shall include land within at least 66 feet from either side of the stream. Riparian wetlands and lands at least 66 feet from the edge of the wetland shall be included whenever possible.

(3) The department shall purchase and install or pay the cost of purchasing and installing fencing the department determines necessary to protect a stream for which an easement has been acquired.

(4) A landowner subject to an easement may be required to seed native grass or a grass-legume mixture on the land at rates determined by the department to establish and maintain perennial cover or to plant trees on the land subject to the easement.

(5) The department may allow installation and maintenance of management practices meeting USDA natural resource conservation service standards, such as cattle stream crossings, riprap and cattle watering areas, if the management practice does not conflict with the purpose of an easement.

(6) Public access to an eased area may be a condition of an easement if public use does not conflict with the purpose of the easement.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, June, 1994, No. 462, eff. 7-1-94; emerg. am. (1) (intro.), (2), (4) and (6), eff. 9-1-00; CR 00-135: am. (1) (intro.), (2), (4) and (6), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), (5), (6) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.66 Grants to nonprofit conservation organizations.** The department may award grants to nonprofit conservation organizations to acquire property on stream corridors and within the watershed of the stream which meet the criteria established in s. NR 51.63.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; r. and recr. Register, June, 1994, No. 462, eff. 7-1-94; emerg. am. eff. 9-1-00; CR 00-135: am. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

## Subchapter VIII — State Trails

**NR 51.70 Purpose.** (1) The purpose of this subchapter is to encourage and provide for the establishment of a balanced system of state trails, for use by equestrians, bicyclists, cross-country skiers or hikers as provided in s. 23.175, Stats. Increasing demand for trail-based recreation, and promoting the preservation of public access to, travel within, and enjoyment and appreciation of the outdoor resources, will be provided by establishing state trails which are:

- (a) Near urban areas or near or within scenic, historic and culturally significant areas,
- (b) Likely to receive significant use, and

(c) Of more than local significance.

(2) The department may designate state trails that meet the purposes of s. 23.175, Stats., as a part of the state trail system. The department may provide for or assist in the acquisition of state trails by nonprofit conservation organizations, and enter into agreements with nonprofit conservation organizations or governmental units for their development, administration and management.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; correction in (1) (intro.) made under s. 13.93 (2m) (b) 12., Stats., Register, June, 1994, No. 462; emerg. am. (2), eff. 9-1-00; CR 00-135: am. (2), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (2) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.71 Applicability.** The provisions of this section are applicable to all state trails established under s. 23.175, Stats., and the Ice Age Trail as established under ss. 23.17 and 23.293, Stats.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90.

**NR 51.72 Definitions.** In addition to the definitions in s. NR 51.002, the following definitions apply to this subchapter:

(1) “Ice age Trail” means the trail established under s. 23.17, Stats.

(2) “Certified” means the recognition and signing by the U.S. national park service of completed segments of the Ice Age Trail as provided for in the Ice Age national scenic trail comprehensive plan for management and use, national park service, 1983.

(2m) “Managing cooperator” means the nonprofit conservation organization or governmental unit that owns or operates an acquisition as a state trail purchased with funds under this subchapter.

(3) “North Country trail” means the national scenic trail established under public law 96-199.16, USC 1244 (2) (8).

(4) “State trail system” means the recreational trails designated by the legislature or the department pursuant to s. NR 51.73.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; emerg. r. (2), renum. (3) to (5) to be (2) to (4), eff. 9-1-00; CR 00-135: r. (2), renum. (3) to (5) to be (2) to (4), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (2), cr. (2m) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.73 Designation.** (1) The 400, Ahnapee, Badger, Bearskin, Buffalo River, Capital City, Cattail, Chippewa River, Devil’s River, Eisenbahn, Elroy-Sparta, Fox River, Friendship, Gandy Dancer, Glacial Drumlin, Great River, Green Circle, Hank Aaron, Hillsboro, La Crosse River, Mascoutin Valley, Military Ridge, Mountain-Bay, Newton Blackmour, Nicolet, North Country, Oconto River, Old Abe, Pecos, Red Cedar, Saunders, Stower Seven Lakes, Sugar River, Tomorrow River, Tuscobia, White River, Wild Goose, Wild Rivers, Wiouwash, and Wolf River, trails are designated as state trails, and others as designated by the department.

(2) The Ice Age Trail as established in s. 23.17 (2), Stats., is a state trail.

(3) Nonprofit conservation organizations and governmental units may nominate, in writing, additional trails for state trail designation. Nominations shall document that nominated trails meet the purposes of this subchapter, and provide recreational opportunities for equestrians, bicyclists, cross country skiers or hikers, and that the trail is:

- (a) Reasonably accessible to urban areas, or
- (b) Within or in close proximity to areas of significant natural beauty, historical or cultural significance, state or national parks, forests or recreational areas, or provides connections to existing state trails, and
- (c) Of a width sufficient to provide the purposes for which acquired, generally not less than 33 feet wide in rural areas and not less than 10 feet wide in urban areas, nor have more than 25 acres per mile averaged over a 5 mile distance.
- (d) Likely to receive significant use as determined by the state comprehensive outdoor recreation plan, or similar study, and

(e) There is a reasonable expectation of completing the necessary land acquisition and development, and of successful management and operation.

(4) Upon finding that the conditions in sub. (3) are met, the department may designate the trail as a state trail.

(5) The department may designate state trails on its own properties if they meet the criteria in sub. (3).

(6) The department may remove a state trail, except the Ice Age Trail, from state trail designation upon finding that it is not being reasonably operated and maintained by the owner or operator, or is not reasonably likely to meet the purpose of the state trail system.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. (1), Register, June, 1994, No. 462, eff. 7-1-94; am. (1), Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. (1) and (3) (intro.), eff. 9-1-00; CR 00-135: am. (1) and (3) (intro.), Register July 2001, No. 547 eff. 8-1-01; CR 04-092: am. (1) and (2) Register April 2005 No. 592, eff. 5-1-05; CR 07-026: am. (1) Register December 2007 No. 624, eff. 1-1-08; CR 10-127: am. (1) Register February 2012 No. 674, eff. 3-1-12.

#### NR 51.74 Grants for state trails. (1) LAND ACQUISITION.

(a) The department may make grants to nonprofit conservation organizations to acquire lands for a state trail if the proposed state trail is first designated by the legislature or the department under s. NR 51.73.

(b) If all conditions of s. NR 51.73 are met, the department shall give higher priority to projects for those trails that meet the following:

1. Provide connections between other state trails.
2. Are of a length sufficient to provide at least one day's recreational experience.
3. Provide connections to resource areas of statewide significance or areas of outstanding natural scenery.
4. Provide for more than one use.
5. Contribute to a geographically balanced system of trails.
6. Are related to brownfields redevelopment as defined in s. 23.09 (19) (a) 1., Stats.

(c) The department may grant funds under s. 23.175, Stats., to nonprofit conservation organizations for the acquisition of scenic easements on lands that provide exceptional scenic value adjacent to or in the vicinity of state trails.

(d) In addition to the provisions in sub. (1), the department may acquire lands for the Ice Age Trail from monies appropriated under s. 20.866 (2), Stats., and dedicate them under the provisions of s. 23.293, Stats. The department may acquire lands for the Ice Age Trail as provided for in s. 23.293, Stats., only in project areas approved by the natural resources board.

(2) PURCHASE OF EQUIPMENT AND MAINTENANCE OF THE ICE AGE TRAIL. (a) The department may expend funds received under s. 20.370 (7) (fa), Stats., for the purchase of equipment and materials for the maintenance of the Ice Age Trail. Purchase may include leasing under the provisions of s. 16.754 (1) (d), Stats.

(b) Portions of the Ice Age Trail eligible for funding under this subsection are those under the ownership and management of the department, or those dedicated to the department under the provisions of s. 23.293, Stats., and managed by another party under the provisions of a management contract with the department, or recognized by the department, or certified by the U.S. national park service. Portions eligible for funding shall also meet the standards of the Ice Age national scenic trail. Sections where the trail overlaps developed, multi-use trails are not eligible for funding.

**Note:** Standards for the Ice age national scenic trail may be obtained from the DNR, Bureau of Parks and Recreation, Box 7921, Madison, WI 53707.

(c) The department may expend the funds as grants. Nonprofit conservation organizations or governmental units managing portions of the Ice Age Trail under the provisions of par. (b) may nominate maintenance projects on the appropriate department form, and include a cost estimate supported by at least 2 quotes for items above \$500.00. The grant amount shall be 50 percent of eligible project costs. Eligible project costs are defined in s. NR 51.09.

**Note:** The appropriate department form may be obtained from the Bureau of Community Financial Assistance, Department of Natural Resources, P.O. Box 7921, Madison, WI 53707.

(d) The department shall give priority to those portions of the Ice Age Trail providing significant public use, or where the maintenance expenditure will protect the resource or public safety or comfort, or those portions under the ownership of a governmental unit or a nonprofit conservation organization and managed by a governmental unit or a nonprofit conservation organization and where the nonprofit conservation organization has a recorded interest in the land.

(e) Sponsors shall apply for federal and state permits, approvals, licenses and waivers necessary to implement the project. If a project is on land not owned by the sponsor, the landowner shall be a party to any permit application. Work on the project may not begin until all applicable permits have been obtained.

(f) Upon signing the grant agreement, the sponsor may request up to 50 percent of the grant amount. The department may require proof that the sponsor has the remaining funds needed for the project.

**Note:** Other conditions for grant payments are contained in s. NR 51.09.

(g) If the sponsor fails to fulfill any terms of the grant agreement, the department may seek reimbursement of all or a portion of the state's share.

**Note:** The appropriate department form may be obtained from the Bureau of Parks and Recreation, Department of Natural Resources, P.O. Box 7921, Madison, WI 53707.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; am. (6) (d), Register, February, 1996, No. 482, eff. 3-1-96; emerg. am. (2) (intro.) to (d), (4) and (6) (b), cr. (2) (f) and (6) (e) to (g), r. (3) and (6) (c), renum. (6) (d) and (e) to be (6) (c) and (d) and am., eff. 9-1-00; CR 00-135: am. (2) (intro.) to (d), (4) and (6) (b), cr. (2) (f) and (6) (e) to (g), r. (3) and (6) (c), renum. (6) (d) and (e) to be (6) (c) and (d) and am., Register July 2001, No. 547 eff. 8-1-01; correction in (6) (a) was made under s. 13.93 (2m) (b) 7., Stats., Register July 2001, No. 547; CR 10-127: cr. (1) (title), (2) (title), renum. (5), (6) (a) to (c), (f) to be (1), (2) (a) to (c), (f) and am., renum. (1), (2) (intro.), (a) to (f), (6) (d), (e), (g) to be (1) (a), (b) (intro.), 1. to 6., (c), (2) (d), (e), (g) Register February 2012 No. 674, eff. 3-1-12.

#### NR 51.75 Grant contracts or grant agreements.

Grant contracts or grant agreements between the department and sponsors for state trail acquisition and management shall, in addition to the requirements in subch. II, require the sponsor to:

- (1) Acquire the lands for a trail, where applicable.
- (2) Specify which uses shall be permitted.
- (3) Construct, maintain, operate and repair as necessary a recreational trail for the purpose of horseback riding, bicycling, cross-country skiing, hiking or other compatible uses as authorized by the department.
- (4) Prohibit hunting on the state trail unless specifically authorized by the department.
- (5) Keep the state trail open for public use after completion of the land acquisition and development. If the state trail ever ceases to be used for state trail purposes, then all rights shall revert to the department without necessity of reentry or legal judgment. The department has no obligation to develop and operate the trail and all permanent improvements made to the trail by the sponsor or its agent shall become the property of the department.
- (6) Open the state trail to the general public, subject to reasonable rules and regulations, as the managing cooperator deems necessary for the management and operation of the state trail and as approved in writing by the department.
- (7) Develop the state trail to conform with department state trail standards (department Manual Code 2540.5) or other reasonable standards as approved by the department.
- (8) Assume the responsibility for all fencing, signing and similar activities which are related to the development, maintenance and operation of the state trail.
- (9) Prepare all necessary plans, specifications and environmental reports, including citizen participation, for the state trail, and submit them to the department for written approval prior to the commencement of any development or improvement. Any changes of use or development of the state trail shall be performed



in accordance with general plans submitted to and approved by the department.

(10) Provide the necessary maintenance including but not limited to, grading, landscaping and controlling vegetative growth on the state trail and any parking areas or use areas to keep the property in a good state of useability and sightliness.

(11) Provide or arrange for the necessary enforcement and security of the state trail to ensure efficient, safe use, and to preserve and protect public health, safety and welfare.

(12) Provide liability insurance if requested by the department.

(13) If the trail is also a part of the Ice Age Trail or the North Country Trail and it qualifies for certification as a component of a national scenic trail, the managing cooperator shall, upon completion of the trail development, and where feasible, apply to the U.S. national park service for certification as a component of the Ice Age national scenic trail, or North Country national scenic trail and sign the trail accordingly.

(14) Permit the department to inspect the trail to ensure compliance with the provisions of the contract.

**History:** Cr. Register, October, 1990, No. 418, eff. 11-1-90; emerg. am. (intro.), (5) and (13), eff. 9-1-00; CR 00-135: am. (intro.), (5) and (13), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (title), (intro.), (2), (5), (13) Register February 2012 No. 674, eff. 3-1-12.

### Subchapter IX — Grants for State Property Development

**NR 51.80 Purpose.** The purpose of this subchapter is to establish criteria and procedures for awarding stewardship grants to friends groups and nonprofit conservation organizations for development projects under s. 23.098, Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.81 Applicability and definitions.** This subchapter is applicable to friends groups as defined in, organized for, and under agreement with the department pursuant to s. 23.098 (1), Stats., and s. NR 1.71, and nonprofit conservation organizations that apply for grants to undertake development projects on department properties.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.82 Allocation of funds.** The department may allocate up to \$250,000 each year under the grant program for property development and local assistance, under s. 23.0917 (4), Stats., for grants to friends groups and nonprofit conservation organizations. The department may not obligate or encumber more than \$20,000 in each fiscal year for any one department property.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.83 Eligible projects.** The department may award a grant for a project that meets all of the following requirements:

(1) The project is for nature-based outdoor recreation as defined in s. NR 51.002 (19);

(2) The project addresses unmet needs consistent with department approved plans for the property, unless the project is for a state trail managed and maintained by a governmental unit or other cooperator with a memorandum of agreement with the department;

(3) The project is identified in a property's 6 year facilities plan, unless the project is described in s. NR 51.84 (2) (e) or the project is for a state trail managed and maintained by a governmental unit or other cooperator with a memorandum of agreement with the department; and

(4) The project makes long-term capital improvements or installs durable equipment with an expected useful life of 20 years or more, unless it is described in s. NR 51.84 (2) (e).

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.84 Priorities.** (1) Projects submitted by friends groups shall receive priority over projects submitted by nonprofit conservation organizations.

(2) Priority shall be given to the following projects, not listed in order of priority:

(a) Projects where the stewardship grant leverages other funding in addition to the 50 percent sponsor match.

(b) Projects that expand recreation opportunities.

(c) Projects that address public health, environmental, safety or security problems.

(d) Capital improvement projects that expand or improve environmental education, interpretation programs, or outdoor skills development.

(e) Habitat restoration projects that are consistent with approved plans governing the management of the property.

(3) The department may consider the following additional factors when awarding grants for projects on property owned and managed by the department:

(a) Whether the project enhances or is cooperative with a department capital improvement.

(b) Whether the capital improvement or durable equipment project supports volunteer-based user services.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (3) (intro.) Register February 2012 No. 674, eff. 3-1-12.

### NR 51.85 Application and grant award procedures.

(1) Applications for stewardship grants under this subchapter shall be submitted to the department property manager on forms provided by the department. Applications shall include a detailed description of the proposed project, a cost estimate, timetable and other information required by the department.

**Note:** A copy of the application form may be obtained from the DNR, Bureau of Parks and Recreation, Box 7921, Madison 53707.

(2) The department shall establish one or two application deadlines each year and shall evaluate and prioritize applications received by those deadlines according to the priorities in this subchapter. The department shall allocate funds to projects based upon their priority until all funding is exhausted. Sponsors whose projects are not funded will receive an explanation of eligibility or priority ranking results. Sponsors may request that their projects be reconsidered in another fiscal year if the project is eligible for funding. Resubmissions will be judged without prejudice or preferential priority.

(3) Sponsors shall develop grant applications cooperatively with the department property manager.

(4) The department is responsible for any environmental analyses, historical or cultural assessments, permits, and miscellaneous approvals required to implement the project. Friends groups may not begin work until all applicable permits have been obtained.

(5) The department may award grants for up to 50 percent of project costs. The sponsor shall provide the other 50 percent of project costs. Up to 50 percent of the sponsor's share of project costs may be donated materials, equipment, services and labor, according to the provisions in s. NR 51.09 (1) (c).

(6) The department may advance up to 100 percent of the grant award to the sponsor once the sponsor has signed the grant agreement and returned it to the department. The department shall only provide one advance to a sponsor for each grant awarded under this subchapter. If the department does not provide an advance totaling 100 percent of the grant award, a sponsor may request partial reimbursement from the department of the grant

award balance only after that sponsor has submitted to the department all documentation to justify costs associated with the expenditure of the entire advance. Sponsors requesting partial reimbursement shall do so in increments of not less than ten percent of the total grant award. Sponsors shall provide adequate documentation in support of their partial reimbursement request before the department considers the request. Sponsors may submit partial reimbursement requests to the department at any time after an advance is issued and before submitting a final report for the project.

(7) Sponsors may complete projects in up to 3 phases and funded for a maximum of 3 fiscal years, subject to the project's annual priority ranking and availability of funds. No sponsor may receive more than \$60,000 under this subchapter for any one project that is completed in phases. A sponsor shall complete a usable component of the project at the end of each phase. The department shall require that one phase be completed and that grant closed out before it awards a grant for the next phase.

(8) Each sponsor that receives a grant under this subchapter shall maintain accurate and complete financial records of project expenses in accordance with generally accepted accounting principles and practices. A final report, which documents project expenses, shall be submitted to the department property manager within 90 days of the completion of the project or by the end date indicated in the grant agreement, whichever is sooner. Upon completion and submittal of the final grant report, the department shall reimburse remaining grant funds for which the sponsor is eligible. If expenses for the project are less than estimated, the sponsor shall return any unused advance with the final report. Sponsors that have not submitted a final report or returned unused advances within 90 days of the completion of the project or by the end date indicated in the grant agreement will not be eligible for new grant awards under this chapter until the past-due grant is closed out.

**Note:** Copies of the department's financial reporting requirements and forms are available from the DNR, Bureau of Community Financial Assistance, Box 7921, Madison, WI 53707.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1) to (4), (6) to (8) Register February 2012 No. 674, eff. 3-1-12; CR 13-022: am. (4) Register March 2014 No. 699, eff. 4-1-14.

## Subchapter X — Baraboo Hills

**NR 51.880 Purpose.** The purpose of this subchapter is to establish standards and procedures for implementation of a grant program to acquire property under s. 23.0917 (4m), Stats. Grants shall be used only to acquire property for conservation purposes in the Baraboo hills.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.881 Applicability.** This subchapter is applicable to governmental units and nonprofit conservation organizations, lake sanitary districts as defined in s. 30.50 (4q), Stats., and public inland lake protection and rehabilitation districts applying for grants for the acquisition of property for the purposes set forth in s. 23.0917 (4m), Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.882 Definitions.** In addition to the definitions in s. NR 51.002, the following definition applies to this subchapter: "Baraboo hills" means the area within the boundaries of the Baraboo Range national natural landmark, as officially designated by the U.S. national park service as of March 29, 1999.

**Note:** A map showing the boundaries of the Baraboo Range national natural landmark is available from the DNR, Bureau of Community Financial Assistance, Box 7921, Madison, WI 53707.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.883 Application and grant award procedures.** (1) Sponsors shall submit applications on the prescribed

department form. The department may consider applications as they are submitted year-round, to the extent that funds are available, or if substantially oversubscribed for available funding, the department may establish application deadlines in order to evaluate and prioritize competing applications.

(2) Grants for the acquisition of property shall be distributed according to the standards and priorities in this subchapter.

(3) Grants shall be awarded for any amount up to 100 percent of the purchase price paid by the sponsor plus eligible acquisition costs, or the fair market value of property plus eligible acquisition costs, whichever is less.

(4) If a sponsor accepts a grant for any amount less than 100 percent of the fair market value of the property plus eligible acquisition costs, the remaining value shall be certified as matching property acquisition under sub. (7) (b).

(5) Acquisition of eligible property may occur at any time on or after October 29, 1999.

(6) The department shall provide a grant contract to the successful sponsor that shall be signed by both the department and the sponsor before any funds can be released to the sponsor.

(7) Grants may not be awarded until the following 2 criteria are met:

(a) The Wisconsin department of transportation has certified to the department that highway construction that will result in at least 4 traffic lanes has begun on the portion of USH 12 between the city of Middleton and the village of Sauk City.

(b) Matching property acquisition of sufficient valuation to equal or exceed the value of any grants given through this program shall be certified by the department according to department appraisal guidelines. Matching property acquisition shall meet the following requirements:

1. The acquisition shall provide for the perpetual protection of the conservation values of the matching property.

2. The funds used for the acquisition shall be federal non-transportation funds, governmental unit funds or nonprofit conservation organization funds.

3. The acquisition shall be in the Baraboo hills.

4. The acquisition shall have closed on or after October 29, 1999.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1), (3), (6), (7) (b) 1. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.884 General provisions.** (1) In order to be eligible for funding under this subchapter, acquisition of property shall:

(a) Be located in the Baraboo hills. Property located within the acquisition boundary of any state park or state-owned natural area as of March 29, 1999, is not eligible for grants under this subchapter.

(b) Provide for the perpetual protection of the conservation values of the property. Temporary agreements do not qualify for funding.

(c) Contribute to protection of the forest resource in the Baraboo hills.

(d) Be from willing sellers.

(2) Property that is forested at the time of acquisition shall be maintained as forest. Forested lands may only be commercially harvested for timber in accordance with a forest management plan. If the property is acquired in fee by the sponsor, the forest management plan shall be approved by the department. If the acquisition is for an easement, the easement shall provide that if the landowner chooses to do forest management, it shall be done in accordance with a forest management plan approved by the party acquiring the easement.

(3) An easement acquired with grant funds may not prohibit the landowner from the future conversion of any unforested portions of the land to forest land appropriate to the site.

(4) The application shall include a comprehensive description of the sponsor's plans for future monitoring and management of the property.

(5) Property acquired under the Baraboo hills grant program may not be converted to uses other than conservation.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1) (a) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.885 Priorities.** (1) The department shall select property for financial assistance in accordance with the following priorities that are not listed in order of priority:

(a) Acquisitions with significant natural features identified in the natural heritage inventory or other plan identifying natural resources of regional or national significance.

(b) Acquisitions that are identified for conservation or recreation in a plan approved by a governmental unit.

(c) Acquisitions within or contiguous to a large forested block.

(d) Acquisitions maximizing the protection of other large forested blocks.

(e) Acquisitions showing little effect of human disturbance and supporting a wide variety of species appropriate to native forest tracts.

(f) Acquisitions affording opportunities for forest restoration.

(2) The department shall also consider the following other factors, not listed in priority order, but they shall be of lower priority than the priorities listed in sub. (1):

(a) Acquisitions that satisfy a relevant statewide or department regional priority need identified in the statewide comprehensive outdoor recreation plan need analysis.

(b) Acquisitions that provide and enhance outdoor, natural resource related recreation opportunities.

(c) Acquisitions that involve a joint effort by 2 or more eligible sponsors.

(d) Acquisitions that have substantial community support.

(e) Acquisitions that have significant aesthetic value.

(f) Acquisitions that implement elements of water quality plans or initiatives.

(g) Acquisitions that are accessible, where accessibility is appropriate.

(h) Acquisitions that have water frontage.

(i) Acquisitions that connect to other conservation lands.

(j) Acquisitions that protect sensitive wildlife habitat.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1) (intro.), (b) Register February 2012 No. 674, eff. 3-1-12.

## Subchapter XI — Governmental Units

**NR 51.901 Purpose.** The purpose of this subchapter is to establish standards and procedures for grants to governmental units.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.902 Applicability.** This subchapter is applicable to towns, villages, cities, counties, tribes, lake sanitary districts, as described in s. 30.50 (4q), Stats., public inland lake protection and rehabilitation districts, and the Kickapoo reserve management board that apply to the department for urban greenspace grants under s. 23.09 (19), Stats., subch. XIII, aids for the acquisition and development of local parks under s. 23.09 (20), Stats., and subch. XII, acquisition of development rights grants under s. 23.09

(20m), Stats., and subch. XV, and urban rivers grants under s. 30.277, Stats., and subch. XIV.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.903 Definitions.** In addition to the definitions in s. NR 51.002, the following definition applies to this subchapter: "Force Account" means the resources of the sponsor, including personnel services or labor, equipment and materials.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: r. and recr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.904 General provisions.** (1) PROPERTY MANAGEMENT, BOUNDARIES, AND DEED. (a) The sponsor shall manage property purchased and property that is developed with funding under this subchapter to preserve and enhance the conservation and recreation values of the property.

(b) Project boundaries for acquisition and development projects that are submitted with grant applications and approved by the department may not be altered without the approval of the department.

(c) The sponsor shall declare the state's interest in the Stewardship property on the warranty deed or other appropriate instrument of conveyance recorded in the appropriate county register of deeds office, using language provided by the department.

(2) REQUIREMENTS FOR DEVELOPMENT PROJECTS. The following requirements apply to development projects:

(a) Before development of public facilities begins, other state agencies may require formal project approval concerning health, safety and sanitation requirements, and historical and environmental considerations. Sponsors shall apply for federal and state permits, approvals, licenses or waivers necessary to implement the project. The sponsor may not begin work until all applicable permits have been obtained.

(b) The department may award grants under this subchapter for development projects on property not owned by the sponsor provided the sponsor has a lease of at least 25 years, and oversight and control of the property for at least 25 years.

(c) The boundary map submitted by the sponsor shall encompass a viable public outdoor recreation area that is capable of being self-sustaining without reliance upon adjoining or additional areas not identified in the scope of the project. Except in unusual cases where it can be shown a smaller area is clearly a self-sustaining outdoor recreation resource, the area subject to stewardship protection will be the park, open space, or recreation area being developed.

(3) REQUIREMENTS FOR ACQUISITION PROJECTS. Requirements that apply to acquisition projects can be found in s. NR 51.005 and NR 51.006.

(4) CONSISTENCY WITH LOCAL PLANNING. Before a grant is issued by the department, the property to be acquired or the proposed development project shall be consistent with a CORP that has been adopted by a governmental unit no more than five years prior to the date of the grant application. The department may establish interim eligibility for sponsors with CORPs adopted more than five years before the grant application date, if the sponsor can demonstrate that a revised CORP is under contract with a planning agency, is documented as being developed by the applicant, or is pending before the sponsor's governing body.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: cr. (1) (title), (c), (2) (c), renum. (1), (2), (9) (b) to be (1) (a), (b), (2) (b) and am., renum. (9) (intro.), (a) to be (2) (intro.), (b), r. and recr. (3), (4), r. (5) to (8) Register February 2012 No. 674, eff. 3-1-12; corrections in (2) (title), (3) made under s. 13.92 (4) (b) 2., Stats.

**NR 51.905 General priorities.** For fiscal years 2002 and later, factors that shall be considered in rating projects requesting funding under subchs. XII, XIII, XIV, and XV include:

(1) Whether or not a community has or is developing a comprehensive plan pursuant to s. 66.1001, Stats.



(2) Whether the comprehensive plan incorporates intergovernmental cooperation.

(3) Whether the project is supported by or is part of a comprehensive plan prepared pursuant to s. 66.1001, Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), (2) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.906 Application and grant award procedures.** (1) Project sponsors shall submit applications on prescribed department forms to the appropriate region office delivered or postmarked no later than May 1 of each year.

**Note:** Copies of application forms and instructions are available from the DNR, Bureau of Community Assistance, Box 7921, Madison, WI 53707.

(2) The department shall evaluate, score, and rank completed applications to determine which sponsors shall receive grants under subchapters XII, XIII, XIV, and XV of this chapter.

(3) The department shall fund projects in rank order within each grant program until all grant funds available within a grant program have been awarded.

(4) The department may notify all sponsors of the status of their grant application, and if awarded, the department shall provide a grant contract to the successful applicant.

(5) Property acquisition and development projects may not begin prior to the project period start date except as provided in s. NR 51.907 (1) (b) for retroactivity of land acquisition costs and s. NR 51.907 (2) (a) 4. for retroactivity of engineering and planning fees.

(6) Project activities and costs incurred shall be within the project period, scope and amount as shown in the grant contract.

(7) A sponsor may request a change in project period, scope, or grant amount prior to the project period end date.

(8) The department may make a conditional decision to approve a project or award a grant, but withhold a final decision or grant payment until all identified contingencies are satisfied.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1) to (4), (6) to (7), cr. (8) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.907 Grant awards.** (1) **LAND ACQUISITION PROJECTS.** (a) Requirements and calculations of grant cost share for land acquisition projects shall be determined pursuant to s. NR 51.006 (1).

(b) Land acquisition costs may be retroactive for up to one year before the grant application is submitted to the department by the sponsor, provided that the sponsor can demonstrate a need to proceed at the time.

(2) **DEVELOPMENT PROJECTS.** (a) The department may issue grants for up to 50 percent of necessary development project costs that are consistent with the project scope and incurred during the project period. The sponsor shall indicate all known sources of the sponsor match when the grant application is submitted to the department. Eligible costs include, but are not limited to:

1. Labor costs including force account labor directly related to and required for completing the project. Costs shall be based on the actual wage rate paid by the sponsor including salary and fringe benefits.

2. Direct costs for materials and equipment used for project-related purposes over their useful life or in the case of force account materials or equipment time, the cost of the portion used for the project.

3. The cost of leased equipment used for project related purposes. The cost of the use of equipment owned by the sponsor may not exceed the county highway rates established annually by the Wisconsin department of transportation.

**Note:** The county highway rates for equipment are formulated under s. 84.07, Stats., and can be found in chapter 5 of the State Highway Maintenance Manual published by the Wisconsin Department of Transportation, 4802 Sheboygan Ave., Madison 53705.

4. Engineering or planning fees necessary to complete the project. These costs may be retroactive.

5. Fees for permits necessary to complete the project.

(b) The substantiated value of materials, equipment, professional services or labor donated for the project may be used as all or part of the sponsor match of the project cost subject to all of the following:

1. All known sources of the sponsor match shall be identified when the grant application is submitted.

2. The maximum value of donated, non-professional labor shall be equal to the prevailing Wisconsin minimum wage requirements.

3. The value of donated materials and professional services shall conform to market rates and be established by invoice.

4. The value of donated equipment use shall conform to the Wisconsin department of transportation highway rates for equipment.

**Note:** The county highway rates for equipment are formulated under s. 84.07, Stats., and can be found in chapter 5 of the State Highway Maintenance Manual published by the Wisconsin Department of Transportation, 4802 Sheboygan Ave., Madison 53705.

5. The value of a property donation may be used as sponsor match for a development project.

6. The donated value is reasonable and necessary for carrying out the project.

(c) Costs not directly associated with or necessary for the implementation of the project are ineligible for grant funding. Ineligible costs include, but are not limited to:

1. Fines and penalties due to violation of, or failure to comply with, federal, state or local laws and regulations.

2. Indirect costs including administrative costs.

3. Costs for which payment has been or will be received from any other funding source.

4. Costs associated with operation and maintenance of parks and other outdoor recreation areas and facilities.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1) (a), (b), (2) (a) (intro.), 3., (b) (intro.), 1., 2., 5., r. (1) (c), cr. (2) (a) 5., (b) 6. Register February 2012 No. 674, eff. 3-1-12; corrections in (1) (a) (title), (b) (title), (2) (a) (title), (b) (title), (c) (title) made under s. 13.92 (4) (b) 2., Stats., Register February 2012 No. 674.

**NR 51.908 Grant payments.** (1) Sponsors may request an advance payment of up to 50 percent of the grant amount at the time the grant agreement or grant contract is signed by the department and project sponsor.

(2) The department may approve final grant payments when the following conditions have been satisfied:

(a) The sponsor has submitted a claim supported by appropriate evidence of project expenditures. Accounting for all grants under this subchapter shall be in accordance with generally accepted accounting principles and practices. Financial records including documentation to support accounting records shall be available for review by the department for a period of 4 years after final payment.

(b) For land acquisition projects, the value of the property has been approved by the department according to department appraisal guidelines.

**Note:** The department's appraisal guidelines are available from any DNR region office or the DNR Bureau of Community Financial Assistance, Box 7921, Madison, WI 53707.

(c) All requirements and conditions under ss. 23.09 (19), (20) and (20m) and 30.277, Stats., this chapter, and the grant agreement or grant contract have been complied with.

(3) The sponsor shall submit all claims for payment on department prescribed forms.

**Note:** The payment forms may be obtained from the Bureau of Community Financial Assistance, Department of Natural Resources, P.O. Box 7921, Madison, WI 53707.

(4) The sponsor shall submit claims for final reimbursement within 6 months of the completion of the project or the project period end date, whichever comes first.

(5) The department may withhold final payment of the grant amount until all project, legal and program requirements have been complied with.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1), (2) (a), (c), (4) Register February 2012 No. 674, eff. 3-1-12.

## Subchapter XII — Aids for the Acquisition and Development of Local Parks

**NR 51.910 Purpose.** The purpose of this subchapter is to establish standards and procedures for the administration of grants under s. 23.09 (20), Stats., to governmental units and non-profit conservation organizations to acquire property for nature-based outdoor recreation and to governmental units to develop property for nature-based outdoor recreation facilities.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.911 Applicability.** This subchapter is applicable to governmental units applying for grants for the acquisition and development of property under s. 23.09 (20), Stats., and to non-profit conservation organizations applying for grants for the acquisition of property under s. 23.096, Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.912 Definitions.** In addition to the definitions in s. NR 51.002, the following definition applies to this subchapter: “Aids for the acquisition and development of local parks” means the program created under s. 23.09 (20), Stats., with funds appropriated under s. 20.866 (2) (ta), Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.913 Allocation of funds.** The department shall apportion funds to projects on a region allocation system. Seventy percent of the funds available under this subchapter shall be allocated on the basis of each region’s proportionate share of the state population. The remaining 30 percent shall be divided equally between the counties and then apportioned to each region based on the number of counties in the region.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.914 General provisions. (1)** A sponsor may only use grant funds provided under this subchapter for nature-based outdoor recreation pursuant to s. 23.09 (20) (am), Stats., and support facilities for nature-based outdoor recreation.

(2) Sponsors shall submit a local comprehensive outdoor recreational plan in order to be eligible for grants under this subchapter. A plan shall be consistent with the outdoor recreation program under s. 23.30, Stats., and s. NR 51.904 (4).

(3) Sponsors may request additional grant funding for cost overruns beyond the amount of the original grant award if funds are available.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (2), (3) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.915 Eligible development projects.** Development projects eligible for grant funds include, but are not limited to:

(1) Support facilities for swimming in a natural waterbody, including beaches, swimming areas and bathhouses.

(2) Fishing and hunting facilities, such as fishing piers and trails.

(3) Boating facilities such as launching ramps and docks.

(4) Observation and sightseeing facilities such as overlooks, turnouts and trails.

(5) Picnic facilities, including tables, fireplaces, shelters and paths.

(6) Camping facilities, including tent and trailer sites, tables and fireplaces.

(7) Winter sports facilities, such as slopes and trails for sledging and tobogganing, cross-country ski trails, and facilities for ice skating.

(8) Urban recreation areas, such as undeveloped play areas, bicycling trails, walking and horseback riding trails.

(9) Support facilities, including entrance and circulation roads, utility and sanitation systems, erosion control work, parking areas, toilet buildings, educational facilities where there is a permanent professional naturalist staff and the facilities are for nature interpretation. Playgrounds that supplement the appreciation of nature, occupy a minor portion of the grant property, and do not distract from the primary purpose of the grant project may be considered an eligible support facility.

(10) Renovation or redevelopment of existing nature-based outdoor recreation facilities or areas which have received adequate and regular maintenance but are impaired, or have become outmoded.

(11) Habitat restoration projects.

(12) Permanent landscaping and burial of overhead wires.

(13) Open shelters and multi-purpose shelter buildings which support a nature-based outdoor recreation activity.

(14) Fences and lighting for the protection of park users.

(15) Park signs.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (9) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.916 Eligible land acquisition projects.** Land acquisition projects eligible for funding include, but are not limited to:

(1) Property that provides opportunities for nature-based outdoor recreation including, but not limited to parks, forests and camping grounds.

(2) Property with frontage on rivers, streams, lakes, estuaries and reservoirs that will provide access to water-based outdoor recreation.

(3) Property that provides special recreation opportunities, such as floodplains, wetlands and areas adjacent to scenic highways.

(4) Natural areas and outstanding scenic areas where the objective is to preserve the scenic or natural values, including areas of physical or biological importance and wildlife areas. These areas shall be open to the general public for outdoor recreation use to the extent that the natural attributes of the areas will not be seriously impaired or lost.

(5) Land within urban areas for day-use picnic areas.

(6) Land for nature-based outdoor recreation trails.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (2) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.917 Ineligible projects.** Ineligible acquisition or development projects include, but are not limited to:

(1) Projects that are not supported by a local comprehensive outdoor recreational plan.

(2) Restoration or preservation of historic structures.

(3) Acquisition and development of areas and facilities that do not meet the definition of nature-based outdoor recreation specified in s. NR 51.002 (19), such as spectator sports, swimming pools, dedicated sports fields, tennis courts and hockey rinks.

(4) Development of areas and facilities to be used for professional athletics.

(5) Development of amusement facilities, waterslides or the construction of facilities that are only marginally related to nature-based outdoor recreation.

(6) Construction of park employee residences.

(7) Development of areas and facilities to be used solely for game refuges or fish production purposes unless they are open to

the public for general compatible recreation use, or if they directly serve priority public outdoor recreation needs identified in SCORP.

(8) Construction of lodges, motels, luxury cabins or similar facilities.

(9) Development projects in previously undeveloped recreation areas which consist solely of support facilities, unless the facilities are clearly required for proper and safe recreational use of the area.

(10) Construction, operation, or maintenance of buildings primarily devoted to indoor recreation.

(11) Acquisition and development of golf courses.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (3), (10) Register February 2012 No. 674, eff. 3-1-12; correction in (3) made under s. 13.92 (4) (b) 7., Stats., Register February 2012 No. 674.

**NR 51.918 Priorities.** The department shall evaluate and prioritize projects for grant assistance in accordance with the following project priorities, which are not listed in order of preference:

(1) Projects that provide basic facilities, such as picnic and undeveloped play areas, have priority over projects that provide more elaborate facilities.

(2) Projects that enhance or preserve natural beauty.

(3) Projects that provide for completion of a project already started where the sponsor has shown the ability to provide quality outdoor recreation facilities for its citizens without grant assistance.

(4) Projects to develop areas previously acquired.

(5) Projects to renovate existing facilities that are in danger of being lost for public use.

(6) Projects where the sponsors have good performance records on other recreational projects.

(7) Projects where the sponsors are financially able to adequately maintain and operate the area or facility.

(8) Projects that offer safe, rapid and convenient access by all types of transportation modes appropriate for that type of facility.

(9) Projects that, in relation to their costs, provide access for the greatest number of potential users and provide the greatest opportunities for nature-based outdoor recreation.

(10) Projects that meet needs and deficiencies identified in SCORP; or a local comprehensive outdoor recreation plan; or a comprehensive plan pursuant to s. 66.1001, Stats.

(11) Projects that provide multiple season, multiple activity use.

(12) Projects that are designed to serve the recreation needs of elderly persons, minorities and disabled persons.

(13) Projects that are shown to be regional or statewide in impact and importance.

(14) Projects that are ready to be implemented and can be completed in 2 construction seasons or less.

(15) Projects that involve the use of materials or products utilizing Wisconsin recycled products.

(16) Projects that use sustainable technology.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1), cr. (16) Register February 2012 No. 674, eff. 3-1-12.

### Subchapter XIII — Urban Green Space

**NR 51.920 Purpose.** The purpose of this subchapter is to establish standards and procedures for administration of grants to acquire property for urban green space and nature-based outdoor recreation under s. 23.09 (19) (cg), Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.921 Applicability.** This subchapter is applicable to governmental units, lake sanitary districts under s. 30.50 (4q),

Stats., public inland lake protection and rehabilitation districts and nonprofit conservation organizations applying for grants for the acquisition of urban green space under s. 23.09 (19), Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.922 Definitions.** In addition to the definitions in s. NR 51.002, the following definitions apply to this subchapter:

(1) “Community gardening” means a noncommercial activity in an urban community involving the raising of vegetables, fruits, flowers and herbs for personal consumption or use.

(2) “Urban green space” means open natural space within or in proximity to urban development that has scenic, ecological or natural values. It may also include land set aside for community gardening.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), (1), (2) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.923 Allocation of funds.** Sponsors shall compete for urban green space grants on a statewide basis. The department shall reserve 10 percent of the annual allocation community gardening projects. If the department does not receive sufficient community gardening project requests by the annual application deadline as specified in s. NR 51.906, remaining reserves shall return to the general urban green space allocation.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.924 General provisions.** (1) A sponsor may only use grant funds provided under this subchapter for nature-based outdoor recreation as specified under s. 23.09 (19) (cg), Stats.

(2) The property to be acquired shall be identified in a local comprehensive outdoor recreation plan that is consistent with the outdoor recreation program under s. 23.30, Stats., and s. NR 51.904 (4).

(3) A sponsor that acquires property for community gardening may charge user fees that are sufficient to cover the cost of maintaining the area. Those fees may be waived based on the user's inability to pay.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (2) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.925 Eligible projects.** Land acquisition projects which are eligible for grant funds include:

(1) Land to provide an open natural space within or in proximity to urban development.

(2) Land to protect from urban development an area or naturally formed feature that is within or in proximity to an urban area and that has scenic, ecological or other natural values.

(3) Land for community gardening to be used by inhabitants of an urbanized area.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (2) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.926 Priorities.** (1) The department shall select projects for grant assistance under this subchapter through a scoring and ranking process that considers the following factors that are not listed in priority order:

(a) Planning factors include:

1. Projects that specifically implement a priority of the SCORP.

2. Projects that implement the approved master plans of 2 or more units of government or regional planning agencies.

3. Projects that preserve land that is listed on the natural heritage inventory database.

4. Projects that implement elements of approved water quality plans or initiatives.

(b) Project factors include:

1. Land that serves the greatest population centers.



2. Land that serves areas of rapidly increasing populations.
3. Land that is accessible, where accessibility is appropriate.
4. Land that has unique natural features, threatened or endangered species, or significant ecological value.
5. Land that provides open natural linear corridors connecting open natural areas.
6. Land with water frontage.
7. Land that contains or restores wetlands.
8. Land that protects sensitive wildlife habitat.
9. Land that protects an area threatened by development.
10. Land that preserves a natural community or could be restored as a natural community.
11. Land that can be shown to be of regional, statewide, or global significance.
12. Land related to brownfields redevelopment.
- (c) Administrative factors include:
  1. Projects that are ready to be implemented.
  2. Projects that continue eligible acquisition projects previously started.

(2) In the scoring process, the priority for brownfields redevelopment shall receive additional preference pursuant to s. 23.09 (19) (cm), Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1) (intro.), (a) 4., (b) 10., 11., (2) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.927 Community garden project priorities.** In selecting community garden projects, the department shall consider:

- (1) Land located in areas with a high percentage of land developed.
- (2) Land adjacent to high density housing with residents with demonstrated special needs.
- (3) Land in areas where there is insufficient open space to meet existing demand.
- (4) Land that provides for expanding or replacing temporary garden plots.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

## Subchapter XIV — Urban Rivers Grant Program

**NR 51.930 Purpose.** The purpose of this subchapter is to establish standards and procedures for administration of grants under s. 30.277 (2), Stats., for the acquisition of property adjacent to urban rivers and development of shoreline enhancements to preserve, enhance or restore an urban river's natural resource values and provide opportunities for nature-based outdoor recreation.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.931 Applicability.** This subchapter is applicable to governmental units applying for grants for the acquisition of property and development of shoreline enhancements under s. 30.277, Stats., and to nonprofit conservation organizations for the acquisition of property under s. 23.096, Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.932 Definitions.** In addition to the definitions in s. NR 51.002, the following definitions apply to this subchapter:

- (1) "Shoreline enhancement" means a development or habitat restoration project that serves public recreation or resource conservation purposes and is dependent on being on a shoreline.
- (2) "Urban area" means any area that is within or is characteristic of a city or village.

(3) "Urban river" means a river within or in proximity to an urban area.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), r. (1), renum. (2) to (4) to be (1) to (3) Register February 2012 No. 674, eff. 3-1-12.

## NR 51.933 Allocation of funds and grant awards.

(1) The department shall select projects for grant assistance under this subchapter on a statewide basis according to the provisions and priorities in this subchapter.

(2) No governmental unit may receive more than 20 percent of the funds that are available for grants under this subchapter in any one fiscal year.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1), (2) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.934 General provisions.** (1) Sponsors may only use grant funds provided under this subchapter to provide or enhance nature-based outdoor recreation as specified under s. 30.277 (2), Stats.

(2) To be eligible for a grant under this subchapter, a sponsor shall fund at least 50 percent of the cost of the project from private, local, or federal funding, by donations or by state funding. For purposes of this subchapter, state funding may not include grants under this subchapter, moneys appropriated to the department under s. 20.370, Stats., or money appropriated under s. 20.866 (2) (ta), (tp) to (tw), (ty), or (tz), Stats.

(3) Donations shall meet all eligibility requirements of subchapter XI and s. NR 51.006.

(4) Projects shall, either alone or in conjunction with other supporting plans, restore, enhance or preserve the environmental and natural resource values of an urban river or riverfront.

(5) Projects shall enhance or preserve diverse outdoor natural resource related recreation opportunities for all segments of the population.

(6) Projects shall be supported by a town, village, city, tribe, or county comprehensive outdoor recreation plan that is consistent with the outdoor recreation program under s. 23.30, Stats., and s. NR 51.904 (4).

(7) The application shall include a copy of any relevant local comprehensive outdoor recreation plan, local green space plan, integrated resource management plan, riverfront restoration plan or appropriate sections of a comprehensive plan pursuant to s. 66.1001, Stats.

(8) Riparian flowage lands may be eligible for a grant under this subchapter, if the project overall is more riverine in character than lake and if it is part of a comprehensive riverway plan, or if the acquisition is for the purpose of the removing the flowage and restoring the area to a natural river condition.

(9) Non-urban riverfront lands that are lying adjacent to an urban area or that are likely to be urbanized may be eligible for a grant under this subchapter if the department determines acquisition of the land would contribute significantly to the overall success of an urban river project or comprehensive riverway plan of which it is a part.

(10) The following shoreline enhancements, not listed in priority order, are eligible for stewardship grants:

(a) Projects that support nature-based outdoor recreation as defined in s. NR 51.002 (19).

(b) Riparian buffer rehabilitation including establishment of native vegetation, which may include slope and site preparation, and control of exotic plant species.

(c) Shoreline stabilization, which may employ bioengineering practices, and other environmentally beneficial stabilization techniques.

(d) Engineering and design costs for approved shoreline enhancement projects.

(e) Removal of seawalls, retaining walls, overhead wires, roads, buildings and levees.

(f) Open shelters, multi-purpose shelter buildings and primitive campsites.

(g) Fences for protection of park users.

(h) Lighting for public safety.

(i) Park signs.

(j) Shoreline access.

(11) Shoreline enhancement projects associated with river corridor restoration following dam removal shall receive a priority for funding.

(12) Construction or repair of seawalls and lagoons, and environmental remediation or clean-up of site contamination are ineligible projects. Dredging projects are also ineligible unless the dredging is incidental to the overall project.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (2), (3), (6), (8), (9), (10) (a) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.935 Priorities.** The department shall prioritize grant requests based on the extent to which the project, or the project in conjunction with supporting plans, satisfies each of the following criteria which are not listed in order of preference. As set forth in s. 30.277 (6), Stats., the criterion relating to brownfields under sub. (15), shall receive the greatest preference.

(1) The project satisfies a relevant statewide or department region priority need identified in the SCORP.

(2) The project preserves land listed on the natural heritage inventory or restores or preserves an area with significant historical or cultural value.

(3) The project supports other federal, state or local natural resource management or pollution control lands or projects.

(4) The project implements elements of approved water quality plans.

(5) The project continues land acquisitions in an urban rivers project that was previously approved by the department.

(6) The project is within a designated scenic urban waterway under s. 30.275, Stats.

(7) The project restores, enhances or preserves natural resource values and environmental quality within the river corridor.

(8) The project provides and enhances diverse outdoor, natural resource related recreation opportunities for all segments of the population. Appropriate outdoor recreation opportunities include, but are not limited to, fishing, wildlife observation, enjoyment of scenic beauty, boating, canoeing, hiking and bicycling.

(9) The project improves public access to the riverfront for all segments of the population.

(10) The project has substantial community support, including financial support.

(11) The project involves a joint effort by 2 or more governmental units.

(12) The project has significant potential for increasing tourism.

(13) The project has significant potential benefits to the overall economy of the governmental unit.

(14) The project has significant aesthetic value.

(15) The project is related to brownfields redevelopment, as defined in s. 23.09 (19) (a) 1., Stats.

(16) The project uses sustainable technology.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (1), (8), cr. (16) Register February 2012 No. 674, eff. 3-1-12.

## Subchapter XV — Acquisition of Development Rights

**NR 51.940 Purpose.** The purpose of this subchapter is to establish procedures and standards for the administration of grants for the acquisition of development rights for nature-based outdoor recreation under s. 23.09 (20m), Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.941 Applicability.** This subchapter is applicable to governmental units and nonprofit conservation organizations that apply to the department for grants to acquire development rights in land for nature-based outdoor recreation pursuant to s. 23.09 (20m), Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.942 Definitions.** In addition to the definitions in s. NR 51.002, the following definitions apply to this subchapter:

(1) “Acquisition of development rights program” means a voluntary land protection program enacted by a governmental unit that compensates landowners for limiting future development on their land.

(2) “Agriculture” has the meaning given in s. 30.40 (1), Stats.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), (2), r. (3), (4) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.943 Grant awards.** The department may award grants to governmental units and nonprofit conservation organizations for the acquisition of easements that restrict future development and protect the conservation values of property in perpetuity.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: r. and recr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.944 General provisions.** (1) A project that is supported by a town, village, city, tribe, or county CORP or comprehensive plan that has been completed and adopted by the governmental unit shall receive higher priority for funding.

(2) For easements acquired with a grant under this subchapter, the sponsor may not convert or approve conversion of land encumbered by the easement to uses inconsistent with the easement. Residential, industrial or commercial development is prohibited on property encumbered by a grant under this subchapter. Additional restrictions or conditions may be imposed by the easement or grant contract.

(3) Agriculture and forestry may be permitted on property encumbered by an easement as long as those activities are compatible with the purposes of the stewardship program and the acquisition project.

(4) Any agriculture within the area encumbered by an easement shall be carried out in accordance with the conditions, standards and specifications of a soil and water conservation plan approved by the natural resources conservation service office located in each county.

(5) Harvesting of timber within the area encumbered by an easement shall be carried out in accordance with the conditions of a forest management plan approved by the department.

(6) The sponsor shall establish and maintain vegetative buffers along lakes, ponds, wetlands, marshes, rivers, streams and ditches. Whenever possible, the area of the vegetative buffer shall extend at least 75 feet from each edge of the surface water or wetland. There may be no activity that adversely affects the natural flow of surface or underground waters within the area of the easement.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: r. and recr. (1), am. (2), (6) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.945 Priorities.** The following types of property, not listed in priority order, shall receive priority for funding if the property provides for or enhances nature-based outdoor recreation:

(1) Property with frontage on rivers, streams, lakes or estuaries.

(2) Property that creates a buffer between land that has been permanently protected for natural resource and conservation purposes and potential or existing residential, commercial or industrial development.

(3) Property that is within the boundaries of an acquisition project established by the department, a governmental unit or a nonprofit conservation organization where the uses of the property will complement the goals of the project and the stewardship program.

(4) Property that is within an environmental corridor that connects 2 or more established resource protection areas.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01.

**NR 51.946 Factors that shall be considered in project selection.** The department shall select projects for financial assistance under this subchapter by evaluating each project according to the following factors, not listed in order of priority:

(1) Recreational opportunities provided or enhanced.

(2) Proximity to other permanently protected land.

(3) Natural, scenic, geological and archaeological values of the property.

(4) The degree of development pressure.

(5) Whether the project has been identified in a comprehensive outdoor recreation plan, another plan that has as one of its purposes the protection of natural resources, or the natural heritage inventory database.

(6) The amount of funding available for the project from other sources.

**History:** Emerg. cr. eff. 9-1-00; CR 00-135: cr. Register July 2001, No. 547 eff. 8-1-01; CR 10-127: am. (intro.), (5), (6) Register February 2012 No. 674, eff. 3-1-12.

## Subchapter XVI — Grants from the Heritage Fund

**NR 51.950 Purpose.** The purpose of this subchapter is to establish criteria and procedures for the issuance of grants from the heritage fund under s. 27.016, Stats.

**History:** Cr. Register, September, 1996, No. 489, eff. 10-1-96; emerg. renum. from NR 51.90, eff. 9-1-00; CR 00-135: renum. from NR 51.90, Register July 2001, No. 547 eff. 8-1-01; CR 10-127: renum. from 51.990 and am. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.951 Applicability.** This subchapter is applicable to friends groups organized for, and under formal written agreements with the department for properties or programs under s. 23.098 (1), Stats., and s. NR 1.71.

**History:** Cr. Register, September, 1996, No. 489, eff. 10-1-96; am. Register, December, 1997, No. 504, eff. 1-1-98; emerg. renum. from NR 51.91, eff. 9-1-00; CR 00-135: renum. from NR 51.91, Register July 2001, No. 547 eff. 8-1-01; CR 10-127: renum. from 51.991 Register February 2012 No. 674, eff. 3-1-12.

**NR 51.952 Eligible and ineligible projects. (1) ELIGIBLE PROJECTS.** The department may award grants for the operation and maintenance of state parks, southern state forests, state trails, or state recreation areas. All projects shall be consistent with department approved plans for the property. Eligible projects are those which fall within the priorities of s. NR 51.953.

(2) INELIGIBLE PROJECTS. Ineligible projects include:

(a) Acquisition and development of areas and facilities that do not meet the definition of nature-based outdoor recreation specified in s. NR 51.002 (19), such as spectator sports, swimming pools, dedicated sports fields, tennis courts, and hockey rinks.

(b) Construction of new facilities.

**History:** Cr. Register, September, 1996, No. 489, eff. 10-1-96; emerg. renum. from NR 51.92 and am., eff. 9-1-00; CR 00-135: renum. from NR 51.92 and am., Register July 2001, No. 547 eff. 8-1-01; CR 10-127: (1) renum. from 51.992 and am., am. (title), cr. (2) Register February 2012 No. 674, eff. 3-1-12; correction in (2) (a) made under s. 13.92 (4) (b) 7., Stats., Register February 2012 No. 674.

**NR 51.953 Priorities.** Priority shall be given to projects that do any of the following, not listed in order of priority:

(1) Provide, maintain or operate department approved interpretive programs.

(2) Provide or maintain accessibility for people with disabilities.

(3) Assist in the restoration or rehabilitation of native plant communities and projects that protect or enhance species of special conservation needs.

(4) Maintain or operate basic facilities already provided at the property.

**History:** Cr. Register, September, 1996, No. 489, eff. 10-1-96; emerg. renum. from NR 51.93, eff. 9-1-00; CR 00-135: renum. from NR 51.93, Register July 2001, No. 547 eff. 8-1-01; CR 10-127: (intro.), (3) renum. from 51.993 (intro.), (3) and am., (1), (2), (4) renum. from 51.993 (1), (2), (5), r. 51.993 (4) Register February 2012 No. 674, eff. 3-1-12.

**NR 51.954 Application, local match, and grant award procedures. (1) APPLICATION.** (a) Applications shall include a description of the proposed project, a cost estimate, timetable and other information required by the department. This information shall be provided on forms provided by the department.

**Note:** Applications are available from the DNR, Bureau of Parks and Recreation, PO Box 7921, Madison, WI, 53707.

(b) To receive a grant under this subchapter, applications shall be postmarked no later than November 15 each year.

(2) LOCAL MATCH. To qualify for a grant under this subchapter, a friends group shall have established an endowment fund for the benefit of a state park, a southern forest, a state trail, or a state recreation area and shall have entered into a written agreement with the department for operation or maintenance of state property. A friends group may only use the interest generated by the endowment fund for the purpose of providing local match.

(3) GRANT AWARD PROCEDURES. (a) The department shall award grants for up to 50 percent of approved total project costs. Project costs not funded with a grant under this subchapter shall be paid by local match as described in sub. (2). The maximum amount the department may award each friends group is not more than \$30,000 for each friends group in a grant cycle.

(b) The department shall only evaluate complete applications to determine which applications shall receive grant funding. The department may advance grant funds to the successful sponsor once the sponsor can show it has 100 percent of the sponsor match.

**History:** Cr. Register, September, 1996, No. 489, eff. 10-1-96; emerg. renum. from NR 51.94 and am. (2) and (4) to (6), eff. 9-1-00; CR 00-135: renum. from NR 51.94 and am. (2) and (4) to (6), Register July 2001, No. 547 eff. 8-1-01; CR 10-127: (title), (2), (3) (a), (b) renum. from 51.994 (title), (3) to (5) and am., (1) (a) renum. from 51.994 (1), cr. (1) (title), (b), (2) (title), (3) (title), 51.994 (6) renum. to be 51.955 Register February 2012 No. 674, eff. 3-1-12.

**NR 51.955 Records Retention.** Each friends group that receives a grant award under this subchapter shall maintain accurate and complete financial records of project expenses for 4 years following final payment from the department in accordance with department reporting requirements. Each friends group shall perform accounting in accordance with generally accepted accounting principles and practices. Each sponsor shall submit a final accounting of project expenditures to the property manager within 90 days of the completion of the project or by the date indicated in the grant agreement, whichever is sooner. If the project is to provide for general operations or maintenance on the property, then with the approval of the department, the final accounting of project expenditures may consist of a year-end financial statement. If actual expenses for the project are less than estimated, the



friends group shall return any unused grant funds it has received with the final report.

**Note:** Copies of the department's financial reporting requirements and forms are available from the department property manager.

**History:** CR 10-127: renum. from 51.994 (6) and am., cr. (title) Register February 2012 No. 674, eff. 3-1-12.

## Subchapter XVII — County Forest Grants

### NR 51.960 Purpose and applicability. (1) PURPOSE.

The purpose of this subchapter is to establish procedures and standards for the administration of grants to counties for acquisition of land pursuant to s. 23.0953 (2) (a) 1., Stats.

(2) **APPLICABILITY.** This subchapter applies to counties seeking financial assistance from the department under s. 23.0953 (2) (a) 1., Stats., to acquire land for a county forest under s. 28.11 (4), Stats., that have entered into a memorandum of agreement with the department under s. NR 51.963.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.961 Definitions.** In addition to the definitions in s. NR 51.002, the following definitions apply to this subchapter.

(1) "County forest comprehensive land use plan" has the meaning given in s. 28.11 (5), Stats.

(2) "Matching funds" means the portion of the acquisition cost which is not funded by the state, except as provided for in this subchapter.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.962 Eligible applicants, eligible and ineligible projects, and matching funds. (1) ELIGIBLE APPLICANTS.** Only counties that have land entered in the county forest law program under s. 28.11 (4), Stats., may apply to the department for a grant under this subchapter.

(2) **ELIGIBLE PROJECTS.** Eligible projects under this subchapter are the fee simple acquisition of land for a county forest under s. 28.11, Stats.

(3) **INELIGIBLE PROJECTS.** Projects ineligible for grants under this subchapter include:

(a) Any property that has restrictions or other covenants that prevents or limits the property from being managed under s. 28.11 (1), Stats., or s. 23.09 (2) (d), Stats., or that would preempt the department's reversionary interests.

(b) Any property that was acquired more than one year before a request for funding under this subchapter is submitted to the department.

(c) Any property that is used or may be used for licensed game farms, fur farms, deer farms, shooting preserves, forest nurseries or experimental stations.

(d) Any property used for commercial or industrial purposes inconsistent with the purposes of the county forest law under s. 28.11 (1), Stats.

(e) Any property with a perpetual easement for a use inconsistent with the purposes of the county forest law set forth in s. 28.11 (1), Stats., and this subchapter.

(4) **MATCHING FUNDS.** (a) To receive a grant under this subchapter, counties shall contribute matching funds that are equal to at least 50 percent of total eligible costs. Notwithstanding s. NR 51.006 (3) (a), eligible sources of matching funds shall include any combination of the following:

1. Cash from the county.
2. Funds generated by local or federal governments.
3. Grants or contributions from foundations, businesses, private individuals or nonprofit organizations.
4. County forest loans, as provided under s. 28.11 (8) (b), Stats.
5. The amount of the difference between the fair market value of the land being acquired by the county, as determined by a

department-approved appraisal, and the price for which the land was purchased, if the price is less than the fair market value.

6. The fair market value of land already in public ownership acquired by the county not more than one year prior to the date the county submits an application for funding under s. NR 51.966, if the department determines that land is suitable as stewardship program match, and if land is within the blocking boundary of the county forest as depicted in the county forest comprehensive land use plan under s. 28.11 (5) (a), Stats., and eligible for county forest entry under s. 28.11 (4) (b), Stats.

7. Fifty percent of the fair market value of land owned by the county at the time of application that was acquired by the county more than one year prior to the date the county submits an application for funding under s. NR 51.966, if the department determines that land is suitable as stewardship program match, and if land is within the blocking boundary of the county forest as depicted in the county forest comprehensive land use plan under s. 28.11 (5) (a), Stats., and eligible for county forest entry under s. 28.11 (4) (b), Stats.

(b) Land used as match shall be entered into the county forest law under s. 28.11 (4), Stats., within one year of the date of stewardship grant award.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.963 Memorandum of agreement.** In order to be eligible for grants under this subchapter, counties shall enter into a memorandum of agreement with the department.

**Note:** Memorandum of agreement is available from DNR Division of Forestry, Bureau of Forest Management, County Forest Specialist – FR/4, 101 S. Webster St., P.O. Box 7921, Madison, WI. 53707-7921.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.964 Program criteria, application ranking, and funding availability. (1) PROGRAM CRITERIA AND APPLICATION RANKING.** The department shall consider the following broad criteria as well as specific indicators referenced in the memorandum of agreement in s. NR 51.963 when evaluating and ranking applications submitted under this subchapter.

(a) All the purposes identified in s. 28.11 (1), Stats.

(b) Whether the project has regional or statewide significance including recreational trail connectivity, watershed protection, the presence of regionally important wildlife or communities as identified in the natural heritage database or a conservation opportunity area as identified in the wildlife action plan.

(c) Degree to which the site is threatened by development or conversion to other land use.

(d) Whether the project is within the county forest acquisition boundary identified in the county forest comprehensive land use plan.

(e) Whether the project is identified as an important acquisition within an existing plan or database including the land legacy report, statewide forestry plan, forest legacy plan, county outdoor recreation plan, county forest comprehensive land use plan, natural heritage inventory database, or other similar plans.

(2) **FUNDING AVAILABILITY.** The department shall provide notice of the annual maximum funding allotment from s. 23.0917 (3), Stats., to counties through the processes defined in the memorandum of agreement identified in s. NR 51.963. Any portion of each year's funding allotment not awarded by the following February 28 shall revert to the department for land acquisition under s. 23.0917 (3), Stats.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.965 Eligible and ineligible costs. (1) ELIGIBLE COSTS.** Eligible costs include all the components under ss. NR 51.002 (1) and 51.006 (2). The department shall consider as eligible those project costs incurred up to one year before the date the grant application is submitted, provided that the county can demonstrate a need to proceed with the purchase at the earlier time.

(2) **INELIGIBLE COSTS.** Costs not listed as eligible shall not be funded by a grant under this subchapter. Ineligible costs include environmental clean up costs, brokerage fees paid by the buyer, real estate transfer taxes, or any other cost not identified in ss. NR 51.002 (1) and 51.006 (2).

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12; corrections in (1), (2) made under s. 13.92 (4) (b) 7., Stats., Register March 2014 No. 699.

**NR 51.966 Application content and application deadline.** (1) **APPLICATION CONTENT.** To apply for a grant under this subchapter, eligible applicants shall submit applications to the department as stipulated in the memorandum of agreement referenced in s. NR 51.963.

(2) **APPLICATION DEADLINES.** The department shall accept applications throughout the year as stipulated in the memorandum of agreement under s. NR 51.963.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.967 Application reviews, appraisals, legislative review, and calculating grant award.** (1) **APPLICATION REVIEW.** The department shall only consider complete applications. If the department finds that an application is incomplete, the department shall request missing information from the county. The department may also request from the county more detailed information deemed necessary for review of the application. The department shall base its evaluation of applications on information submitted in the application as well as site visits and technical review comments. Property shall be evaluated and grants awarded according to criteria and priorities identified in the memorandum of agreement referenced in s. NR 51.963.

(2) **APPRAISALS.** For property valued less than \$350,000, the county shall order one appraisal. No appraisal ordered by the seller shall be accepted. If the property value is more than \$350,000, the department shall order a second appraisal.

(3) **REVIEW BY THE WISCONSIN LEGISLATURE.** Any grant awarded under this chapter shall be reviewed by the joint committee on finance of the Wisconsin legislature if the award amount requires legislative approval pursuant to s. 23.0917 (6m) (c), Stats.

(4) **CALCULATING GRANT AWARD.** The department shall calculate the grant award amount in accordance with s. 23.0917 (7), Stats. The department shall issue grant awards not to exceed 50 percent of the eligible costs.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.968 Grant contract, contract conditions, contract violations, and project signage.** (1) **GRANT CONTRACT.** The department shall formalize each grant award by issuing a grant contract to each successful county. The grant contract recognizes the department's interest in the property acquired and ensures that the county provides adequate land management and maintenance in accordance with the county forest comprehensive land use plan. The county shall record the grant contract on the property deed at the county register of deeds office where the property being purchased is located.

(2) **CONTRACT CONDITIONS.** (a) A county acquiring property with a grant under this subchapter shall meet the requirements of s. 28.11, Stats. Further, within one year of the execution of a grant contract, the county shall enter the property and any property used to meet the matching funds requirement of this subchapter into the county forest law program as stipulated in s. 28.11 (4), Stats., and amend its county forest comprehensive land use plan as required by s. 28.11 (5), Stats. The county's failure to comply with this provision shall result in termination of the grant contract by the department and all title, rights and interest held by the county in and to the property shall vest in the state without the necessity of reentry or legal judgment. Properties entered into the county forest law program shall be subject to management review afforded by ss. 28.11 (5) and 28.11 (6), Stats.

(b) The county may not convert any property acquired under this subchapter to any use other than that provided under s. 28.11, Stats., unless the property is withdrawn from county forest law as approved in writing by the department and provided under s. 28.11 (11), Stats. In such an instance, the county shall replace the property with a different one of at least equal value and benefit to the county forest law program as the property withdrawn.

(c) The county may not convey any permanent interest or encumbrance in property acquired under this chapter to a third party through the use of a lease or easement inconsistent with the purposes set forth in s. 28.11 (1), Stats., and this subchapter. The county may allow temporary non-exclusive use permits.

(d) A county receiving a grant under this subchapter may not discriminate against any person in the use and enjoyment of the property on the basis of age, race, creed, color, handicap, marital status, conviction record, arrest record, gender, national origin, ancestry, sexual orientation or membership in the national guard, state defense force, or any other reserve component of the military forces of the United States or this state.

(3) **CONTRACT VIOLATIONS.** If a county violates an essential condition of the grant contract, as identified in the grant contract, and fails to correct that violation within 6 months after written notification from the department, the county shall be in violation of the grant contract, and all title, right and interest held by the county in and to the property shall vest in the state without the necessity of reentry or legal judgment.

(4) **PROJECT SIGNAGE.** A county receiving a grant under this subchapter shall acknowledge the state's assistance in acquiring fee title ownership of the property by placement of signs or in any other manner as approved by the department. Signage shall be in compliance with s. 23.09165 (3), Stats.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.969 Grant payments.** (1) The department shall provide grant payment in the form of an escrow check if requested by the county.

(2) The department may issue final grant payments for miscellaneous costs after the following conditions have been satisfied:

(a) The county has submitted a reimbursement request on a form provided by the department. The county shall attach to the reimbursement request all receipts, cancelled checks, and other supporting documentation related to the project. The county shall use generally accepted accounting principles and practices in its administration of the project. The county shall retain all financial records associated with the project for a period of 4 years after the department issues final payment.

**Note:** Reimbursement request forms are available from any department region office or the DNR Bureau of Community Financial Assistance, Box 7921, Madison, WI 53707.

(b) The county has complied with all requirements and conditions under this subchapter and the grant contract.

(3) The county shall submit all claims for payment on department prescribed forms within 6 months of the project period end date.

(4) The department may withhold final payment of the grant amount until the county has complied with all project, legal, and program requirements.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

## Subchapter XVIII — Grants to Counties Assisting the Department

**NR 51.970 Purpose and applicability.** (1) **PURPOSE.** The purpose of this subchapter is to establish procedures and standards for the administration of grants to counties for acquisition of land or rights in land pursuant to s. 23.0953 (2) (a) 2., Stats.

(2) **APPLICABILITY.** This subchapter applies to counties assisting the department with any land acquisition project under s. 23.0917 (3), Stats.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.971 Definitions.** In addition to the definitions in s. NR 51.002, the following definition applies to this subchapter: “Matching funds” means the portion of the acquisition cost which is not funded by the state.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.972 Eligible grantees.** Only counties that have been asked in writing by the secretary or his or her designee to assist with the acquisition of title in fee simple or conservation easement acquisition are eligible to receive a grant under this subchapter.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.973 Eligible and ineligible projects. (1) ELIGIBLE PROJECTS.** Projects eligible for grants under this subchapter are title in fee simple or conservation easement acquisition of land for the purpose of conservation or providing nature-based outdoor activities as defined in s. 23.09 (2) (d), Stats.

(2) **INELIGIBLE PROJECTS.** Projects ineligible for grants under this subchapter include:

(a) Any property that has restrictions or other covenants that prevent or limit the property from being managed for conservation or public recreational purposes under s. 23.09 (2) (d), Stats., or that would preempt the department’s reversionary interests.

(b) Any property that is used or may be used for licensed game farms, fur farms, deer farms, shooting preserves, forest nurseries or experimental stations.

(c) Any property used for commercial or industrial purposes.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.974 Eligible and ineligible costs. (1) ELIGIBLE COSTS.** Eligible costs include all the components under ss. NR 51.002 (1) and NR 51.006 (2). The department shall consider as eligible those project costs incurred up to one year before the date on which the department requested assistance in writing, provided that the county can demonstrate a need to proceed with the purchase at the earlier time.

(2) **INELIGIBLE COSTS.** Costs not listed as eligible shall not be funded by a grant under this subchapter. Ineligible costs include environmental clean up costs, brokerage fees paid by the buyer, real estate transfer taxes, or any other cost not identified in s. NR 51.002 (1).

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

#### **NR 51.975 Project data and matching funds.**

(1) **PROJECT DATA.** No application is required by counties that are assisting the department.

(a) The department shall provide the following:

1. A comprehensive description of the property to be acquired, including proposed land use, future operation and maintenance plans, and public access provisions consistent with ch. NR 52.

2. A map of the property that identifies items such as land forms, water features, forest types, trail systems and wildlife habitat.

3. A completed checklist as provided under s. NR 52.03 (2) (a).

4. An estimate of eligible project costs as provided under s. NR 51.965 (1).

5. A real estate option or offer to purchase signed by the seller.

6. A letter of intent, signed by the department secretary or its designee, addressed to the county, indicating the department’s commitment with regard to the parcel in question.

(b) The county shall provide the following:

1. Proof of matching funds for the project, consistent with s. NR 51.975 (2).

2. A resolution approved by its governing body that indicates the county’s willingness to assist the department and the availability of matching funds.

3. A management plan for the property developed by the county.

(2) **MATCHING FUNDS.** To receive a grant under this subchapter, counties shall contribute matching funds that are equivalent to at least 50 percent of total project costs. Notwithstanding s. NR 51.006 (3) (a), eligible sources of matching funds shall include any combination of the following:

(a) Cash from the sponsor.

(b) Funds generated by local or federal governments.

(c) Grants or contributions from foundations, businesses, private individuals, or nonprofit organizations.

(d) The amount of the difference between the fair market value of the land being acquired by the county, as determined by a department approved appraisal, and the price for which the land was purchased, if the price is less than the fair market value.

(e) The fair market value of land or land rights already in public ownership acquired by the county not more than one year prior to the date the department submits a request in writing to the county under s. NR 51.972, if the department determines that land is suitable as stewardship program match.

(f) Fifty percent of the fair market value of land or land rights owned by the county at the time of application that was acquired by the county more one year prior to the date the department submits a request in writing to the county under s. NR 51.972, if the department determines that land or land rights are suitable as stewardship program match.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

#### **NR 51.976 Grant contract and contract violations.**

(1) **GRANT CONTRACT.** The department shall formalize each grant award by also issuing a grant contract to each successful county. The grant contract shall recognize the department’s interest in the property acquired and shall ensure that the county provides adequate land management and property maintenance in accordance with the management plan submitted to the department. The county shall record the grant contract on the property deed at the county register of deeds office.

(2) **CONTRACT VIOLATIONS.** If a county violates any condition of the grant contract and fails to correct that violation within 6 months after written notification from the department, the county shall be in violation of the grant contract, and all title, right, and interest held by the county in and to the property shall vest in the state without the necessity of reentry or legal judgment.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

#### **NR 51.977 Grant payments. (1)**

The department shall provide grant payment in the form of an escrow check if requested by the county.

(2) The department may issue final grant payments for miscellaneous costs after the following conditions have been satisfied:

(a) The county has submitted a reimbursement request on a form provided by the department. The county shall attach to the reimbursement request all receipts, cancelled checks, and other supporting documentation related to the project. The county shall use generally accepted accounting principles and practices in its administration of the project. The county shall retain all financial records associated with the project for a period of 4 years after the department issues final payment.

**Note:** Reimbursement request forms are available from any department region office or the DNR bureau of community financial assistance, Box 7921, Madison, WI 53707.

(b) The county is in compliance with all requirements and conditions under this subchapter and the grant contract.



(3) The county shall submit all claims for payment on department prescribed forms within 6 months of completion of the project or the project period end date, whichever comes first.

(4) The department may withhold final payment of the grant amount until the county has complied with all project, legal, and program requirements.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

### Subchapter XIX —Grants for Recreational Boating Aids

**NR 51.980 Purpose.** The purpose of this subchapter is to establish procedures and standards for the administration of grants pursuant to s. 30.92, Stats., that are funded under s. 23.0917 (4j), Stats.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.981 Applicability.** This subchapter applies to all grants awarded under s. 23.0917 (4j), Stats.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.982 Definitions.** Definitions for this subchapter are found in s. NR 7.02, except “Local Governmental Units” has the definition given in s. 23.0917 (4j) (a), Stats.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.983 Eligible applicants.** Eligible applicants include local governmental units as defined in s. 23.0917 (4j) (a), Stats.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.984 Eligible and ineligible projects. (1) ELIGIBLE PROJECTS.** Projects eligible for a maximum of 50 percent funding under this subchapter are defined in ss. NR 7.05 (1) to (9), and (11), except components of these sections that do not have a useful life of at least 5 years.

**(2) INELIGIBLE PROJECTS.** Projects not eligible for funding under this subchapter include requests for planning grants or parts of projects that do not have a useful life of at least 5 years.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.985 General provisions.** General provisions applicable for this subchapter are listed in s. NR 7.04.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.986 Grant application content and matching funds.** Sponsors shall comply with the provisions of ss. NR 7.08, 7.083, 7.084, 7.085, and 7.087 when requesting funds under this subchapter.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.

**NR 51.987 Grant awards.** A grant under this subchapter shall be awarded in compliance with s. NR 7.09. If, by the date of a grant award, a project sponsor fails to establish boat launch fees as a method to pay for maintenance of existing landings under the sponsor’s jurisdiction, the Waterways Commission may reduce that grant award by a percentage to be determined by the Commission during each grant cycle and not to exceed 25 percent of the total grant award amount.

**History:** CR 10-127: cr. Register February 2012 No. 674, eff. 3-1-12.